



Fountain Hills Special Event Permitting Chart

Private Property Events

(any property not owned, leased or maintained by the Town)

Will the event require/involve any of the following?

More than 500 in attendance at any time; or
A state-issued temporary extension premises liquor license, a special event liquor license or another license or permit; or
Have the potential closure or blocking of a street or side walk:



Town Property Events

(all properties owned, leased and/or maintained by Fountain Hills)

Will the event require/involve any of the following?

More than 500 in attendance at any time; or
Require a special event liquor license or another license or permit; or
Have the potential adverse impact to Town property; or
Require town services/resources* that go beyond what the town routinely provides under ordinary circumstances.



Additional Permits that may be required for your event:

AZ State Liquor Board Administrator 602-542-9789
Fountain Hills Community Services 480-816-5100
Maricopa County Special Event Permit 602-506-6978

Other licenses that may be required for your event:

Fountain Hills Business License 480-816-5100

Town Required Inspections (examples):

Stages, Trussing, Carnival, Generators
Food Truck/Vendor & Tents larger than 400sq/ft.

Town Resources (examples):

MCSO-Traffic Control & Event Security
Public Works- Road Closure
Parks- Park prep and staffing
Fire- Medical and Emergency Services

***Call Community Services at 480-816-5170 to determine if a park permit is required and for more information about a Special Event permit.*