

# Town of Fountain Hills Vendor Interest Application



The Fountain Hills Community Services staff will review all applicants based on booth presentation, appropriateness to them of the event, prior participation at Fountain Hills events, product offering, and pricing.

APPLICATIONS ACCEPTED ON AN ONGOING BASIS UP TO 3 WEEKS PRIOR TO EACH EVENT.

Business/Organization \_\_\_\_\_ Contact Person \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Mobile Phone \_\_\_\_\_ Email \_\_\_\_\_

Website \_\_\_\_\_ Maricopa County FD or MF Permit # \_\_\_\_\_

Fountain Hills Business License # \_\_\_\_\_ (The Town of Fountain Hills REQUIRES you to have a valid business license to sell in Town.) Obtain your [business license online](#).

General Description of Product:

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Product Pricing (attached menu if applicable)

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## BOOTH OVERVIEW

Vendor Type:  Food/Beverage  Retail/Sales  Art/Craft

Do You Vend From:  Food Truck  Trailer  Cart  Tent/Booth

Space Requirements: Cart/Booth Size: \_\_\_\_\_ Food Truck/Trailer: L \_\_\_\_\_ by W \_\_\_\_\_

Serving Window Side:  Driver Side  Passenger Side

## EVENTS

Irish Fountain Festival March 14, 2020

Music Fest April 4, 2020

Fourth at the Fountain July 4, 2020

**FEES**

- \$100 Fountain Hills/Local Vendor
- \$350 Outside Fountain Hills

This is an annual interest form only. Submission does not guarantee acceptance;

All applications are contingent until payment, business license, and certificate of insurance is received by designated deadline.

I, (print your name) \_\_\_\_\_ as the authorized agent for the above named organization agree to hold the Town of Fountain Hills harmless for theft of, damage to, loss or destruction of merchandise, materials, equipment or personal property which I may have on the grounds of a Town of Fountain Hills special event and any injury or damage that might be caused to others arising from my organization’s participation in this event. I also understand that the Town of Fountain Hills will not be held responsible for sales, weather, or other unforeseen revenue losses and does not guarantee revenues or numbers of event patrons. I also certify that the above named organization is in compliance with all State health and tax regulations and if applicable, operations are appropriately permitted by Maricopa County. All requests are subject to acceptance by Town of Fountain Hills staff and their decision is final. I understand that my signature holds me responsible for the information on this agreement. By signing below I agree to abide by the rules and conditions set forth by the Town of Fountain Hills. If you are accepted and have been formally notified, additional fees may be paid in one of two ways: Credit Card or Check (which can be made directly to the Town of Fountain Hills).

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Print Name: \_\_\_\_\_

**APPLICATION CHECKLIST**

The following information is REQUIRED for all applications to be considered.

- Complete Application
- Space requirements/footprint diagram with measurements
- Description of product and price list
- Booth/Food Truck Photo

**RETURN APPLICATION TO:**

Mail: Town of Fountain Hills Community Services Attention: Linda Ayres

16705 E Avenue of the Fountains Fountain Hills, AZ 85268

Email: [layres@fh.az.gov](mailto:layres@fh.az.gov)

<b>For Office Use Only</b>		
Approved <b>Y N</b>	Vendor Fee: \$ _____	Payment Received: ____/____/____