



**TOWN OF FOUNTAIN HILLS
MINUTES OF THE REGULAR MEETING OF THE
COMMUNITY SERVICES ADVISORY COMMISSION
SEPTEMBER 30, 2019**

1. CALL TO ORDER

Chairman Ruppert called the meeting of Monday, September 30, 2019, to order at 5:00 p.m. in the Council Chambers at Town Hall, located at 16705 East Avenue of the Fountains, Fountain Hills, Arizona.

2. ROLL CALL

COMMISSIONERS PRESENT: Chairman Ron Ruppert, Vice Chairperson Amy Arnold, Commissioners Don Doty, Daniel Fecteau, Jerry Gorrell, Sharron Grzybowski, Sharon Morgan, Natalie Varela, and Youth Commissioner Hayden Arnold.

COMMISSIONERS ABSENT: None.

STAFF PRESENT: Recreation Manager Linda Ayres and Executive Assistant Jamie Salentine.

3. CALL TO THE PUBLIC

There was no comments from the citizens present.

4. CONSIDERATION OF APPROVING THE JUNE 24, 2019 MEETING MINUTES

Commissioner Doty moved to approve the June 24, 2019 meeting minutes, seconded by Commissioner Arnold; passed unanimously (9-0).

5. REVIEW AND CONSIDERATION TO RECOMMEND 2020-2023 COMMUNITY SERVICES STRATEGIC PLAN TO TOWN COUNCIL

Chairman Ruppert stated that staff, department heads, as well as himself and Commissioner Doty have worked diligently over the past year on the strategic plan.

Commissioner Doty moved to support the recommendation to Town Council of the 2020-2023 Community Services Strategic Plan, seconded by Commissioner Fecteau; passed unanimously (9-0).

6. DISCUSSION AND CONSIDERATION OF 2020 MEETING DATES

Executive Assistant Jamie Salentine requested that the September 2020 meeting be moved due to a conflict with a conference that Community Services Director Rachael Goodwin attends.

Discussion ensued relative to a new meeting date in September 2020.

The Commission agreed upon September 21, 2020 at 5:00 pm.

Commissioner Morgan moved to approve the 2020 CSAC meeting date in September to be held on September 21, 2020, seconded by Chairman Ruppert; passed unanimously (9-0).

Commissioner Doty moved to approve the 2020 CSAC meeting dates with the amendment of the September meeting to be held September 21, 2020, seconded by Commissioner Fecteau; passed unanimously (9-0).

7. DISCUSSION AND CONSIDERATION TO APPOINT COMMISSION MEMBERS TO THREE (3) STAGGERED TERMS

Executive Assistant Jamie Salentine explained that at the September 3, 2019 Council meeting, the Council approved all Boards/Commissions to have seven board members (with the exception of the Board of Adjustment who have 5 members). She noted that the terms are for three (3) years, staggered. She pointed out that four (4) Commission members will need to be determined for the April 30, 2020 term, two (2) for the April 30, 2021 term, and two (2) for the April 30, 2022 term. She added that at the April 30, 2020 term that the four (4) members may choose to be reappointed, however, all will be interviewed including any new candidates and only two (2) candidates will be selected for the next three (3) year term to expire April, 30, 2023.

Ms. Salentine reported that Commissioners Arnold, Doty, and Ruppert were appointed in January 2018 whereas, Commissioners Fecteau, Gorrell, Grzybowski, Morgan, and Varela were appointed in February 2019. She suggested that the three (3) members appointed in 2018 be appointed for the April 30, 2020 term and one (1) Commissioner from the group of five (5) either by volunteering or by drawing for the April 30, 2020 term. The last option would be for all 8 members to draw for the terms.

Discussion ensued relative to which commissioner to be appointed to each of the term dates.

Commissioner Grzybowski moved to approve the following updated appointment terms for the Community Services Advisory Commissioner Members:

Term April 30, 2020 - Commissioners Grzybowski, Fecteau, Arnold, Doty

Term April 30, 2021 – Commissioners Morgan, Gorrell

Term April 30, 2022 - Commissioners Varela, Ruppert

Seconded by Commissioner Varela; passed unanimously (9-0)

8. DISCUSSION ON THE YOUTH COMMISSIONER APPOINTMENT

Chairman Ruppert thanked Commissioner Grzybowski for assisting in getting the word out for the opening of the Youth Commissioner position via social media.

Commissioner Grzybowski added that in addition to social media she reached out to the school as well.

Executive Assistant Jamie Salentine reported that the only submission for Youth Commissioner was by Hayden Arnold in which he requested for reappointment (**See Attachment 1**). She noted that the request for appointment approval is tentatively scheduled for the October 15, 2019 Council meeting. She clarified that the term ending date is June 30, 2020.

9. DISCUSSION ON TOWN'S FACEBOOK PAGE TO HIGHLIGHT EMPLOYEE POSITIONS WITHIN THE TOWN

Vice Chairperson Arnold stated that on the City of Scottsdale's Facebook page there is section that promotes employees and that she reached out to Mayor Dickey regarding this. She noted that Mayor Dickey agreed that the page aligns with her goal of being transparent and was directed to place this item on the Commission's agenda.

Chairman Ruppert asked who would handle placing the employee on the Town's Facebook page.

Commissioner Grzybowski pointed out that none of the Commission members are administrators to the Town's Facebook page.

Commissioner Morgan inquired on who would handle which employee would be chosen.

In response to a question posed by Commissioner Varela, Vice Chairperson Arnold responded that an employee would be chosen monthly.

Discussion ensued relative to how the employees would be chosen, how often, and implementing a rotational schedule through each department.

Commissioner Grzybowski clarified that the purpose is to show the town what the employee position does not just an employee of the month scenario, such as the Scottsdale's employee was highlighted which pointed out that the City makes their own street signs.

Vice Chairperson Arnold suggested reaching out to the administrator of the Facebook page.

Chairman Ruppert directed Vice Chairperson Arnold to speak with the Communications and Marketing Coordinator Grace Rodman-Guetter regarding the Town's Facebook and report back to the Commission.

10. DISCUSSION FROM WORK GROUP ON THE COMMUNITY SWIMMING POOL

Vice Chairperson Arnold reported that on July 18, 2019 she and Chairmen Ruppert met with Mayor Ginny Dickey, Town Manager Grady Miller, and Community Services Director Rachael Goodwin to talk about a community pool in which they are in support of. She noted that Ms. Goodwin suggested a study prior to moving forward to see if the community is interested. She added that Mr. Miller requested a professional to handle the feasibility study and pointed out that his concern is the cost for maintenance and operations. She stated that Mayor Dickey concurred on proceeding.

Vice Chairperson Arnold stated that they also met with Senior Services, Inc. (SSI) and if the Town found some organizations to contribute to the feasibility study, SSI would potentially match.

Vice Chairperson Arnold commented that they have a list who support, list of organizations to contact, and that they met with Spooner Physical Therapy regarding collaboration for the pool and that they support a pool being placed in the Town.

Chairman Ruppert explained the process is at ground level and anticipating a slow process.

Discussion ensued relative to past concerns on costs and liability.

In response to a question posed by Commissioner Fecteau, Chairman Ruppert reported that the discussion today is just an update on the pool and looking for assistance on this potential project.

Commissioner Doty suggested to look on the website for costs on community pools as a means to gather information.

In response to a question from Youth Commissioner Arnold, Chairman Ruppert responded that once the feasibility study is complete and the pool is feasible a survey to the high school would be supported.

Discussion ensued relative to prior surveys and results.

11. UPDATE FROM WORK GROUP ON THE RESEARCH FOR GRANT OPPORTUNITIES

Commissioner Doty commented that the town has six grants within the 2019/20 FY budget, four are currently being worked on. He noted that the Arizona Sports and Tourism grant is a maximum of \$160,000 where the town has to match \$80,000 and the Tourism Grant is for \$45,000. He added that the Fort McDowell Yavapai Nation grant for sidewalks in front of the community garden has been denied. (See Attachment 3)

Executive Assistant Jamie Salentine added that the Diamondback grant has been submitted and staff will know in December if the grant was approved.

Commissioner Doty explained that Encore is the former Senior Services, Inc. (SSI) that is missions for the seniors in Fountain Hills and is a privately funded has changed their name since another group at the Community Center was called SSI.

12. UPDATE FROM WORK GROUP ON COMMUNITY CENTER AND SENIOR PROGRAMS

Commissioner Varela stated that she met with Encore and that the furniture has been rearranged in the seating area located in the lobby and the library has been moved out of the senior room to the seating area and is getting a lot of use. She noted that a moveable puzzle table is being tried in the lobby as well to see if used. She emphasized that the puzzle tables would be removed for events.

Commissioner Varela pointed out that Encore will provide the improvements, which include the puzzle table, update the library return holder, vending machines, and a TV in the lobby. She noted that a decision of where the TV would be placed is to be determined, however, would be on a channel such as HGTV, on mute, and have closed captioned. She clarified that the vending machines would be located by the restrooms or back by the kitchen area and that the vending machines would have a nice cover during an event. She added that she suggested charging stations and that children's book will be placed at the bottom of the library shelves, and a possible subscription to a paper such as the Wall Street Journal. She clarified that the paper would need to be checked out.

In response to question posed by Chairman Ruppert, Senior Services Supervisor Jennifer Lyons reported that a date for painting of the Community Center is unknown.

13. UPDATE ON COMMISSION TOURS OF THE TOWN'S AMENITIES AND SCHEDULING OF TOURS

Chairman Ruppert reported that the Commission will receive information on the next tour(s) which will be of the micro-filtering system at the Sanitary District on Kiwanis and see the interworks of Fountain Park in addition to the new restrooms.

14. UPDATE ON VOLUNTEER OPPORTUNITIES WITH TOWN EVENTS

Commissioner Grzybowski stated that packet pickup for Turkey Trot will begin Wednesday, November 27, 2019 in the afternoon, with an additional packet pickup on Thursday, November 28, 2019 morning prior to race time and is looking for volunteers. She added that Save our Sculptures (SOS) volunteer group meets monthly starting in November and that Recreation Program Coordinator Don Clark oversees this group until the Volunteer Coordinator

position is filled. She noted that volunteers are needed for the Community Center takeover on Friday, February 7, 2019.

Recreation Manager Linda Ayres added that additional volunteers are needed to stand throughout the course to direct runners during the Turkey Trot.

Commissioner Morgan pointed out that volunteers will be needed to serve cake at the Stroll in the Glow for the 30th Anniversary of the Town's Incorporation, Saturday, December 7, 2019.

15. UPDATE ON SPECIAL EVENTS

Recreation Manager Linda Ayres reported on the upcoming special events:

- Month of October, Fountain Hills Artist Gallery; Sights of the Southwest – Community Center
- Touch A Truck, October 12, 2019, at 1:00 p.m. – Library parking lot
- Suicide Prevention Program, October 16, 2019 at 6:00 p.m. – Community Center
- Make a Difference Day October 26, 2019 at 7:30 a.m. – Golden Eagle Park
- Fear Farm Teen Trip, October 26, 2019 at 3:30 p.m. – Community Center Lobby
- Halloween in the Hills, October 31, 2019 at 4:00 p.m. – Avenue of the Fountains
- Movie in the Park, November 16, 2019 at 7:00 p.m. – Four Peaks Park – **NEW LOCATION**

Ms. Ayres stated that starting October 1, 2019 annual membership for the Community Center starts with a new card and system implementation. She added that Home Delivered Meals is looking for more volunteers.

16. CONSIDERATION OF ADJOURNMENT

Commissioner Fecteau moved to adjourn, seconded by Commissioner Doty; passed unanimously (9-0).

The Community Services Advisory Commission adjourned at 6:00 p.m.

Community Services Advisory Commission

By: _____

Ron Ruppert, Chairman

Reviewed by: _____

Rachael Goodwin, Community Services Director

Prepared by: _____

Jamie Salentine, Executive Assistant

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Community Services Advisory Commission Regular Meeting held on September 30, 2019. I further certify that the meeting as duly called and that a quorum was present.

By: _____

Jamie Salentine, Executive Assistant



TO: MAYOR AND COUNCIL

RE: EXPIRATION OF CITIZEN ADVISORY COMMISSION OR BOARD TERM

FROM: Hayden Arnold

Address: Fountain Hills, AZ 85268

Phone/E-Mail Address:

On May 31, 2019, my term expires on the:

- Board of Adjustment
- Community Services Advisory Commission
- McDowell Mountain Preservation Commission
- Municipal Property Corporation
- Planning and Zoning Commission
- Sister Cities Advisory Commission
- Strategic Planning Advisory Commission

I am requesting reappointment for another term

Or,

I do not wish to be reappointed to another term

Sincerely,

Hayden Arnold

Signature

9/11/19

Date

cc Town Clerk

How would folks know where to go without street signs? 🤔 Thankfully we have Sign Fabricator Jeff Nelson working tirelessly in our sign shop. He keeps us moving in the right direction! **#NPWW #ScottsdaleWorks #ItStartsHere**



Grant Opportunities

9/1/2019	Project	Funding Agency	Web site	Amount Avail	App Due	Award date	Project Requirements
1	Baseball Fields	Baseball Tomorrow Funds (BTW) Grants National Recreation and Park Assoc+C4	https://www.mlb.com/baseball-tomorrow-fund	\$40,000 average grant	Check back in July	Not accepting applications < July	
2	Soccer Field	US Soccer Foundation Safe Place to Play	https://ussoccerfoundation.org/grants/safe-places-to-play-grant-application-process/#Eligibility1 http://www.musco.com/soccergrant/	Irrigation - \$15,000 Lighting - \$25,000 Sports court 30% material	9/3/19 LOI open 9/27/19 LOI due 10/4/19 App due		
3	Baseball Field - maintenance, supplies, equipment, services	Baseball Tomorrow Major League Field Diamond Backs	https://www.mlb.com	\$10,000	5/16/2019		Baseball Youth Program
4	Restore GE park - greenways, openspaces, (reimbursement)	Keep America Beautiful Community restoration &Resilience Fund	keep america beautiful grants	Not Stated	Rolling Bssis	2020	Damage due to natural environmental disasters
5	Basketball Courts	AZ Spourts & Tourism Authority Youth & Amature Sports	keep america beautiful grants AZSTA grants az-sta.com	up to \$250,000 will fund 2/3 of program	Spring 2019	2020	Youth & Amature sports service a wide varity of sporting and physical activity
5-A	Apply if the \$250,000 grant is not successful	AZ Spourts & Tourism Authority Youth & Amature Sports -- Quick Program	AZSTA grants	up to \$5,000 will fund 2/3 of program	3/1/2019	2020	Promote Youth & Amature Sports & Recreation
6	Four peaks park connecting trails	ASPT -- AZ State Parks and Trails	https://azstateparks.com/grants/	< \$30,000 noncompetitive < \$80,000 Competitive	1-Jan-19 Mar-19	1-2020	Trail development
7	Safety & environmental education	Az state parks	azstateparks.com/funding-opportunities	Total funds all projects \$2,000,000			trail related educational materials, in print, electronic, video, audio, interactive

Grant Opportunities

8	Four peaks park connecting trails or Basket ball courts	Az state parks. Land & Water Conservation Funds	azstateparks.com/funding-opportunities	Total funds all projects \$200,000	10-Oct 18 2/1/2019	2019	outdoor recreational facilities, ADA upgrades, acquisition park lands,baseball & soccer fieldsbike parks,playground equipment
8-A	Existing Trail maintenance (not for new trails)	Az state parks		\$30,000	3/1/2019	7/11/1905	routine maintenance on existing trails
9	Play Ground	Lets Play KaBoom	Kaboom.org	\$20,000, 5 awards	Any time w/ video and app	UNK	need of a playground
10	Sidewalk between the library and the Community Garden	Fort McDoeell Yavapai Nation	https://www.fmyn.org	requesting \$25,000	1-May-19	23-Aug-19	education, public safety, health, environment, economic & community development
11	Various	AZ Community Foundation	ilweb.co	\$25k to \$100k +	4/26/19 year round	Fall 19	supports youth, sports, education
12	Improve/new construction of tennis facilities	USTA United States Tennis Assoc	USTA.com	\$5,000 to \$100,000 max match 50% total cost			funds used for resurfacing, lighting, new construction
13	Recycleing programs	Can'd Aid Foundation	candaid.org/crush-it-crusade-grants	\$5,000 for signage, education, recycling tents, bins & training	on going	on going	need of a recycling program & funding to support
14	Life Long educational, employment access, Basic Needs - food security, foodbanks, housing, transportation, childcare.	American Family Dreams Foundation	https://amfam.com/dreams	\$10,000 average	18 Feb July	31 Dec-19	Need to remove barriers to needs of individuals & families
	Project	Funding Agency	Web site	Amount Avail	App Due	Award date	Project Requirements

Grant Opportunities

9/1/2019	Consideration factors	overview
1	Youth Baseball	1 Sent Email on 6/28/19 re timing to -access@website.mlb.com and at 866.239.1284
2	Create safe place to play	2 Awards announced - December 2019 places-to-play-grant-application-process/#Eligibility1%20%20http://www.musco.com/soccergrant/ https://ussoccerfoundation.org/grants/safe-places-to-play-grant-application-process/#Eligibility1%20%20http://www.musco.com/soccergrant/
3		3 The deadline for the "Diamonds Back" Youth Field Building grant application is July 31 of each calendar year. Grants must be postmarked or received in our offices on or before July 31. st . Grants will be awarded prior to December 1 of the same year.
4		4
5		5 1. The Biennial Grant program is offered every two years AZSTA awards grants to qualifying programs of up to \$250,000 for projects that qualify. The next cycle will open in Spring 2019.
5-A	Need, sustainability, benefit to school & community	5-A 1. The Quick or Program Grants are an ongoing opportunity for smaller projects of up to \$5000. This program was established to provide "quick" solutions to the community's needs.
6	trail development, trail maintenance, pedestrian uses (hiking, running, ADA-accessibility improvements-trails, signs, education),	6 Funding can be used for projects such as trail development, trail maintenance, pedestrian uses (hiking, running, ADA-accessibility improvements-trails, signs, education), bicycling, equestrian,
7		7 Production of trail related educational materials, whether on information displays, in print, electronic, video, audio, interactive computer displays, brochures and pamphlets.

Grant Opportunities

8	75% of funds have gone to locally sponsored projects to provide close-to-home recreation opportunities that are readily accessible to America's youth, adults, senior citizens and the physically or mentally challenged.	8	Provides matching grants to state and tribal governments for the acquisition and development of public parks and other outdoor recreation sites. Grants have funded projects in every county in the country, over 40,000 projects since 1965. Number of projects = 41,999. Funding provided = \$3.9 billion.
8-A	Shovel ready, complete in less than 1 year	8-A	
9	need, Low income, special need kids, disaster impact = selection advantage	9	
10	This Grant application is in progress and submitted by Senior Services Inc (SSI) on 1-may-19	10	Grants are limited to cities, towns and counties within the State of Arizona, and organizations that partner with qualified cities, towns and counties to provide government services for the benefit of the public.
11	501c3, government agency ??	11	
12	Financial need	12	
13	Financial need	13	Does your community or local organization need help kick starting a recycling program? Apply for a Crush it Crusade recycling grant today! We'll getcha sorted with recycling tents/bins (you let us know how many you need), training on sustainable waste management and we'll toss enough funds your way to help get the program rolling. Got questions? Email info@candaid.org.
14	Non Profit, under represented economically disadvantaged	14	Fund programs that support Life Long educational, employment access, Basic Needs - food security, foodbanks, housing, transportation, childcare. Need a NP to file an LOI by 31 July 2019.
Consideration factors		overview	