



**TOWN OF FOUNTAIN HILLS  
MINUTES OF THE REGULAR MEETING OF THE  
COMMUNITY SERVICES ADVISORY COMMISSION  
APRIL 22, 2019**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chairman Ruppert called the meeting of Monday, April 22, 2019, to order at 5:00 p.m. in the Council Chambers at Town Hall, located at 16705 East Avenue of the Fountains, Fountain Hills, Arizona.

**2. ROLL CALL**

COMMISSIONERS PRESENT: Chairman Ron Ruppert, Vice-Chairperson Amy Arnold, Commissioners Don Doty, Daniel Fecteau, Jerry Gorrell, Sharron Grzybowski, Sharon Morgan, Natalie Varela and Youth Commissioner Hayden Arnold.

COMMISSIONERS ABSENT: None.

STAFF PRESENT: Community Services Director Rachael Goodwin, Executive Assistant Angela Padgett-Espiritu, and Executive Assistant Jamie Salentine.

**3. CALL TO THE PUBLIC**

Thomas Petrizzio, a Fountain Hills resident, requested the Commission to consider extending the drop-in Senior Softball team(s) from Tuesdays and Thursdays to Tuesdays through Thursdays at the Four Peaks Park. He added that he understands why the park is locked, however, would like unlocked on Wednesdays too.

**4. CONSIDERATION OF APPROVING THE MARCH 12, 2019 MEETING MINUTES**

Chairman Ruppert requested a correction on the minutes to reflect that Commissioner Varela was absent and that Commissioner Doty was in attendance.

Commissioner Fecteau moved to approve the March 12, 2019 meeting minutes as amended, seconded by Commissioner Doty; passed unanimously (9-0).

**5. UPDATE ON THE IMPROVEMENTS AT FOUR PEAKS PARK**

Community Services Director Rachael Goodwin stated that two new playground pieces (one for ages 2-5 and the other for ages 5-12) have been installed and the next phase includes a landscape surveyor for the Town to design and install an Americans with Disabilities Act (ADA) compliant sidewalk and accommodations. She noted once that phase is complete the playground area will open for public use. She added that additional funding is needed to add more playground pieces and will be reaching out to civic groups for potential funding.

Ms. Goodwin reported that the Diamondbacks Grant for the ball fields was not awarded, however, two inches of ball field mix will be added to the in-field in addition to updated bases, pitching rubbers, and a home plate. She noted that for Fiscal Year (FY) 2019-20 Capital Improvement Plan (CIP) the department proposed \$300,000 for Four Peaks Park in addition to filing for grants.

In response to a question from Commissioner Fecteau, Ms. Goodwin clarified that the next Diamondbacks Grant filing is due July 1, 2019 and the department will be submitting.

Discussion ensued relative to the Diamondbacks Grant on receiving, process, and use of grant funds.

Ms. Goodwin reported that staff met with the Rotary Foundation regarding a possible donation.

In response to a question posed by Commissioner Varela, Ms. Goodwin replied that staff has a meeting scheduled with Maricopa County Animal Control to address the dogs being off leash at the park(s). She noted that an update from the meeting will be provided at the next meeting.

In response to a question from Commissioners Doty and Ruppert, Ms. Goodwin explained that the original Four Peaks Park Master Plan was placed in the CIP budget, unfunded for \$6 million since 2012 and has not been updated since. She stated that an updated Vision and Master Plan for all Town Parks are needed.

## **6. UPDATE ON DESERT VISTA DOG PARK RULES**

Commissioner Gorrell reviewed the proposed Desert Vista Dog Park Rules and requested that the Town Attorney review the language. He commented on number 17 and explained why a clarification on “no business of any kind” is needed. **(See Attachment 1)**

Discussion ensued related to the meaning of conducting a business.

Commissioner Gorrell commented on the leash length to read “no longer than a 6-foot leash” for number 2.

Commissioner Grzybowski pointed out the need to have the person holding the leash when outside of the Dog Park, not just the leash on the dog.

Additional discussion ensued relative to leash lengths and leash in hand of the dog handler.

Community Services Director Rachael Goodwin stated that staff will work with the attorney and provide to Commission the sample language with clarification on numbers 2 and 17.

## **7. UPDATE ON COMMISSION TOURS OF THE TOWN'S AMENITIES**

Chairman Ruppert reported that the consensus for the Commission tours of the Town's amenities would be held on Saturday's every three weeks. He noted the first tour starts Saturday, April 27, 2019 with a tour of the Community Center and Garden.

## **8. UPDATE FROM THE WORK GROUP TO DEVELOP GUIDELINES FOR SENIOR CONCERN/WELLNESS ISSUES**

Commissioner Varela stated that the Crisis Response Team suggested to include on their section of the Town's website a tab to access their forms for resources.

Community Services Director Rachel Goodwin commented that staff will work with the Information Technology Department (IT) to see if the documents can be added to the website.

Commissioner Varela reported on the Senior Center tours with Senior Services Inc. of FH (SSI) representative to gather information on improvements to the Town's Senior Center (Community Center) lobby to have a welcoming atmosphere and utilize the open space. She pointed out that the seating placement is spread out and uncondusive.

In response to question posed by Commissioner Morgan, Commissioner Doty replied that all items placed in the lobby will be portable and stored when the lobby is rented for events. He added that in addition to chairs being updated and layout improved, puzzles, games, and vending machines may be added.

Commissioner Morgan expressed her concern on adding vending machines and taking away the allure of the area for elegant events.

Ms. Goodwin clarified that the update to the lobby is only at an exploratory stage by gathering ideas. She noted that staff at the Community Center are included in the process due to the variety of events that occur in the area. She added that prior to any changes the proposals would be placed on the Commission's agenda for discussion.

Discussion ensued relative to preparing the lobby for events, employee labor costs, storage areas, and updating the lobby to be more modern.

Commissioner Fecteau asked to have the item tabled until further ideas are gathered by the group and brought back at a future meeting with defined ideas.

Ms. Goodwin confirmed that the group consists of the Community Services Manager Mike Fenzel and Senior Services Supervisor Jennifer Lyons, SSI representatives, and liaisons Commissioners Fecteau and Varela.

## **9. UPDATE FROM THE WORK GROUP TO RESEARCH GRANT OPPORTUNITIES**

Commissioner Arnold explained that Commissioner Doty and she found that grants for municipalities are difficult to find, however, found some specific grants for municipal parks and recreation. **(See Attachment 2)**

Commissioner Arnold highlighted on grants for the U.S. Soccer Foundation that offers \$15,000 for irrigation, \$25,000 for lighting, and up to 33% on the cost on field updates; U.S. Tennis Association offers up to five categories and includes up to 50% of costs, with a maximum of \$100,000; and Baseball Tomorrow Fund grant offering field and maintenance education as well as funding up to \$10,000 for field maintenance and services.

Community Services Director Rachael Goodwin asked Commissioner Arnold to meet with her to review the grants listed.

Commissioner Arnold added that Lowe's Charitable Foundation has grant funding up to \$25,000 for playground projects.

Commissioner Doty commented that if the Town considers the washes to be potential fire hazards additional grants could be considered. **(See Attachment 3)**

Ms. Goodwin reported that washes are not in her department at this time.

Commissioner Doty commented on the Arizona Community Foundation grant and Ms. Goodwin confirmed that the grant is in process and on the Council agenda for May 21, 2019.

Chairman Ruppert requested Commissioners Arnold and Doty to combine the grant lists for further discussion at the next meeting.

In response to a question from Ms. Goodwin, Ms. Arnold responded that the grant resource membership is focused on non-profits and recommended not moving forward.

In response to a question posed by Commissioner Doty, Ms. Goodwin explained that the Grant budget line item for \$157,000 is a placeholder, due to the fact that when grants are awarded the Town pays for the costs up front and then the grantor reimburses the Town. She clarified that the \$157,000 expensed items are for the tourism grants through Props 202 and 302.

**10. UPDATE ON VOLUNTEER OPPORTUNITIES WITH TOWN EVENTS**

Commissioner Grzybowski emphasized on the need for volunteers for July 5, 2019 for clean-up around Fountain Park. She noted that the next event following July 4, 2019 is the Back to School Bash in August, 2019.

**11. UPDATE ON SPECIAL EVENTS**

Community Services Director Rachael Goodwin stated that Community Services Department has finished the last Movie in the Park as well as the Eggstravaganza events and both were well attended. She commented that the next scheduled events coming are the National Day of Prayer, Memorial Day, and July 4<sup>th</sup>.

In response to a question posed by Chairman Ruppert, Ms. Goodwin reported that a rededication of Golden Eagle Park is in process with a date/time to be determined, however, has requested for the rededication to be done during staff hours for park staff to attend. She pointed out that they had done a large portion of the rehabilitation to the park. She noted that Council, office staff, and residents also played roles during the rehabilitation. She stated that she will provide the Commission with the confirmed date/time once approved.

Ms. Goodwin reported that at the next meeting she will introduce the new Recreation and Events Manager and added that she will be handling the July 4<sup>th</sup> event.

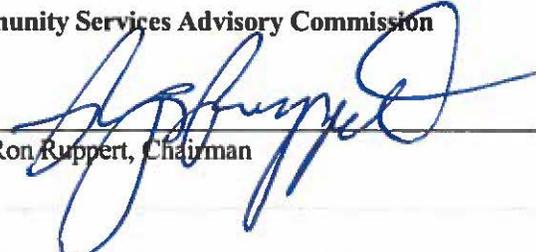
**12. CONSIDERATION OF ADJOURNMENT**

Commissioner Varela made a motion to adjourn at 4:28 p.m., Vice-Chairperson Amy Arnold seconded and the motion passed by unanimous vote (9-0).

The Community Services Advisory Commission adjourned at 6:05 p.m.

Community Services Advisory Commission

By:

  
\_\_\_\_\_  
Ron Ruppert, Chairman

Reviewed by:

  
\_\_\_\_\_  
Rachael Goodwin, Community Services Director

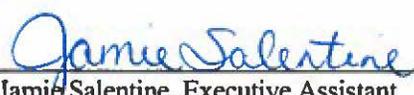
Prepared by:

  
\_\_\_\_\_  
Jamie Salentine, Executive Assistant

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Community Services Advisory Commission Regular Meeting held on April 22, 2019. I further certify that the meeting as duly called and that a quorum was present.

By:

  
\_\_\_\_\_  
Jamie Salentine, Executive Assistant

## Proposed Desert Vista Dog Park Rules

1. Dogs must wear a visible current license and be up-to-date on vaccines
2. Dogs must be on a 6-foot leash until completely inside enclosed facility and when returning to the parking lot. Dogs are not allowed off-leash anywhere other than in Desert Vista Dog Park, this includes all other FH parks, streets, and parking lots
3. A limit of 3 dogs per handler at one time
4. Female dogs in heat and unneutered male dogs are not permitted within the park
5. Gates must be kept closed at all times, per gate entry/exit instructions
6. Dog handlers must be within the park and supervise their dogs at all times
7. Dog handlers are legally required to pick up and dispose of their dogs waste in receptacles
8. Dog handlers may not allow their dogs to bark continuously
9. Aggressive dogs must be removed from the park immediately and without debate
10. Dog handlers must carry one 6-foot leash per dog in their care. Leash your dog at the first sign of aggression
11. Children under 14 must be accompanied/supervised by an adult (over 18). Children are expected to behave in an appropriate manner: no running, no chasing, no petting of other dogs without permission of the owner/handler
12. No strollers, carriages, children's toys, skateboards, in-line skates, bicycles, food or unattended treats allowed in the dog park
13. Any damages done to the park (ex, digging) must be repaired by the dog handler
14. You are responsible to remove anything you bring in to the park, either take it with you or place in the waste can
15. All dog attacks should be reported to Maricopa Animal Control 602.506.7387
16. No smoking/vaping, alcoholic beverages, food/picnic lunches, or illegal drugs allowed
17. No business of any kind may be conducted in the dog park
18. Users of this park do so at their own risk. The Town of Fountain Hills shall not be liable for any injury or damages sustained in this park. Dog owners are legally responsible for their dog's actions, and are liable for any injuries caused to their dogs
19. Dog park hours are as posted. Use of the park outside posted hours is not permitted
20. Dog handlers who fail to comply with these rules can be asked to leave or be cited if appropriate

**Grant Opportunities**

Project	Funding Agency	Web site	Amount Avail	App Due	Award date	Project Requirements	Consideration factors
1	Baseball Fields	Baseball Tomorrow Funds (BTW) Grants <a href="https://www.mlb.com/baseball-tomorrow-fund">https://www.mlb.com/baseball-tomorrow-fund</a>	\$40,000 average grant	7/1/19 quarterly	2020	Youth Baseball	
2	Soccer Field	US Soccer Foundation Safe Place to Play <a href="https://ussoccerfoundation.org/grants/safe-places-to-play-grants-application-process/#Eligibility">https://ussoccerfoundation.org/grants/safe-places-to-play-grants-application-process/#Eligibility</a> <a href="http://www.musco.com/soccer-gra">http://www.musco.com/soccer-gra</a> <a href="http://www.musco.com/soccer-gra">http://www.musco.com/soccer-gra</a> <a href="http://www.musco.com/soccer-gra">http://www.musco.com/soccer-gra</a>	Irrigation - \$15,000 Lighting - \$25,000 Sports court 30% material	9/3/19 open 9/27/19 LOI 10/14/19 App	2020	Create safe place to play	
3	Baseball Field - maintenance, supplies, equipment, services	Baseball Tomorrow Major League Field Diamond Backs <a href="https://www.mlb.com/baseballtomorrow-fund/field-maintenance-clinics">https://www.mlb.com/baseballtomorrow-fund/field-maintenance-clinics</a>	\$10,000	5/16/2019	2020	Baseball Youth Program	
4	Restore GE park - greenways, openspaces, (reimbursement)	Keep America Beautiful Community restoration & Resilience Fund <a href="mailto:info@kaboom.org">info@kaboom.org</a>	Not Stated	Rolling Bssis	2020	Damage due to natural environmental disasters	
5	Basketball Courts	AZ Sports & Tourism Authority Youth & Amature Sports	up to \$250,000 will fund 2/3 of program	Spring 2019	2020	Youth & Amature sports service a wide variety of sporting and physical activity	
5-A	Apply if the \$250,000 grant is not successful	Authority Youth & Amature Sports - Quick program AZSTA grants	up to \$5,000 will fund 2/3 of program	3/1/2019	2020	Promote Youth & Amature Sports & Recreation	Need, sustainability, benefit to school & community
6	Four peaks park connecting trails	ASPT - AZ State Parks and Trails <a href="https://azstateparks.com/grants/">https://azstateparks.com/grants/</a>	< \$30,000 noncompetitive < \$80,000 Competitive	1-Jan-19 1-Mar-19	2020	Trail development	trail development, trail maintenance, pedestrian uses (hiking, running, ADA-accessibility improvements- trails, signs, education),
7	Safety & environmental education	Az state parks <a href="http://azstateparks.com/funding-opportunities">azstateparks.com/funding-opportunities</a>	Total funds all projects \$2,000,000			trail related educational materials, in print, electronic, video, audio, interactive	
8	Four peaks park connecting trails or Basket ball courts	Az state parks Land & Water Conservation Funds <a href="http://azstateparks.com/funding-opportunities">azstateparks.com/funding-opportunities</a>	Total funds all projects \$200,000	10-Oct 18 2/1/2019	2019	ADA upgrades, acquisition park lands, baseball & soccer fields, bike parks, playground equipment	
8-A	Existing Trail maintenance (not for new trails)	Az state parks	\$30,000	3/1/2019	7/11/1905	routine maintenance on existing trails	Shovel ready, complete in less than 1 year
9	Play Ground	Lets Play Kaboom <a href="http://Kaboom.org">Kaboom.org</a>	\$20,000, 5 awards	Any time w/ video and app	UNK	need of a play/ground	need, Low income, special need kids, disaster impact = selection advantage

**Grant Opportunities**

10	Sidewalk between the library and the Community Garden	Fort McDoell Yavapai Nation	Fort McDoell Yavapai Nation	requesting approx \$25,000	town 3/25/19 FMYN 4/4/19	2019	education, public safety, health, environment, economic & community development	This Grant application is in progress and will be submitted by Senior Services Inc (SSI)
11	Various	AZ Community Foundation	<a href="http://jweb.co">jweb.co</a>	\$25k to \$100k +	4/26/19 year round	Fall 19	supports youth, sports, education	501c3, government agency ??
12	Improve/new construction of tennis facilities	USTA United States Tennis Assoc	<a href="http://USTA.com">USTA.com</a>	\$5,000 to \$100,000 max match 50% total cost			funds used for resurfacing, lighting, new construction	Financial need
13	Recycling programs	Can'd Aid Foundation	<a href="http://candaid.org/crush-it-crusade-grants">candaid.org/crush-it-crusade-grants</a>	\$5,000 for signage, education, recycling tents, bins & training	on going			
	<b>Project</b>	<b>Funding Agency</b>	<b>Web site</b>	<b>Amount Avail</b>	<b>App Due</b>	<b>Award date</b>	<b>Project Requirements</b>	<b>Consideration factors</b>

Project	Funding Agency	Web site	Grant Opportunities Amount Avail	App Due	Award date	Project Requirements	Consideration factors
1	Four peaks park connecting trails ASPT - - AZ State Parks and Trails	<a href="https://azstateparks.com/grants/">https://azstateparks.com/grants/</a>	< \$30,000 noncompetitive < \$80,000 Competitive	1-Jan-19 1-Mar-19	2020	Trail development	trail development, trail maintenance, pedestrian uses (hiking, running, ADA-accessibility improvements- trails, signs, education),
6	Existing Trail maintenance (not for new trails) Az state parks		\$30,000	1-Mar-19	2019	routine maintenance on existing trails	Shovel ready, complete in less than 1 year
7	Safety & environmental education Az state parks	<a href="http://azstateparks.com/funding-opportunities">azstateparks.com/funding-opportunities</a>	Total funds all projects \$2,000,000			trail related educational materials, in print, electronic, video, audio, interactive	
8	Four peaks park connecting trails or Basketball courts Az state parks Land & Water Conservation Funds	<a href="http://azstateparks.com/funding-opportunities">azstateparks.com/funding-opportunities</a>	Total funds all projects \$200,000	10-Oct 18 2/1/2019	2019	outdoor recreational facilities, ADA upgrades, acquisition park lands, baseball & soccer fields, bike parks, playground equipment	
2	?? Az Sports & Tourism Authority Youth and Amature sports - - Quick Program	AZSTA grants	up to \$5,000 -- 2/3 of project	1-Mar-19	12-Jul-05	Promote Youth & Amature Sports & Recreation	Need -- sustainability --benefit to school & community
3	Basket ball courts Az Sports & Tourism Authority Youth and Amature sports - - Quick Program	AZSTA grants	up to \$250,000 will fund 2/3 of project	Spring 2019	12-Jul-05	Youth and amature sports service a wide variety of sporting and physical activity experiences	
4	Sidewalk between the library and the Community Garden Fort McDoell Yavapai Nation	Fort McDoell Yavapai Nation	requesting approx \$25,000	3/25/19 FMMN 4/4/19	11-Jul-05	education, public safety, health, environment, economic & community development	This Grant application is in progress and will be submitted by Senior Services Inc (SSI)
5	Golden Eagle Park Restoration Keep America Beautiful	<a href="http://kab.org/resources/community/restoration-and-resilience-fund">kab.org/resources/community/restoration-and-resilience-fund</a>	unk	?	?	widespread devastation	Devastation from natural & environmental disasters
6	Fire hazard mitigation FEMA - PDM (Pre disaster Mitigation)	<a href="http://fema.gov/news-release/2018/10/01-mitigation-grants-application-period-opens">fema.gov/news-release/2018/10/01-mitigation-grants-application-period-opens</a>	2018 = \$160 million including \$70 million for community flood mitigation.	18-Oct-19	31-Jan-19	Imminent fire or flood hazard	Risk,
7	Fire hazard mitigation AZ Dept of Forestry & Fire Management - CWP - Community Wildfire Protection Plan	<a href="http://az.gov/fire/prevention/plans">az.gov/fire/prevention/plans</a>	work with Communities & HOAs to mitigate fire risk. \$\$\$ amts not stated	?	?	imminent fire hazard	
8	Play Ground Let's Play Kaboom	<a href="http://Kaboom.org">Kaboom.org</a>	\$20,000, 5 awards	Any time w/ video and app	UNK	need of a playground	need, Low income, special need kids, disaster impact = selection advantage
9	Various AZ community foundation	<a href="http://jwebco">jwebco</a>	\$25k to \$100k++	26 apr 19	fall	Sports, youth, education	501c3, non profit Government agency = ???