



Town of FOUNTAIN HILLS
DEVELOPMENT SERVICES
DEPARTMENT

Date: June 19, 2014

Marty Roggentien
Holiday Lighting Company
4246 S. 37th Street
Phoenix, AZ 85040

Dear Mr. Roggentien;

This letter shall authorize Holiday Lighting Company's 2014-15 renewal request for Holiday lighting and displays along the Avenue of the Fountains and on the Civic Center buildings as outlined in your June 10, 2014 proposal. Per the terms of contract #C2013-110 dated August 16, 2012 the contract amount shall not exceed \$27,995.20. Half of this fee is payable after installation of the tree and building lights and the other half shall be payable after removal of all lights and ground displays. Three additional renewals remain per the contract.

Please provide a copy of an updated certificate of insurance and contact Ken Kurth at 602-721-4761 to schedule the installation of the lights and ground displays. If you require any additional information please contact me at 480-650-4499.

Sincerely,

Paul Mood
Director of Development Services

Ken Buchanan
Town Manager

Attachment



PO Box 61013
Phoenix, AZ 85082

Phone: 602-431-2253

Fax: 602-431-2178

Email: email@holidaylightingco.com

Website: www.holidaylightingco.com

Estimate

Date	Estimate #
6/10/2014	10743

Name / Address

Town of Fountain Hills
Town Clerk
16705 E Avenue of the Fountains
Fountain Hills, AZ 85268

Terms	Rep	Job Site
50% Deposit	Alex	Town of Fountain Hills

Description	Total
<p>AREA ONE: Trunk wrap 14 trees up to 32' high and hang a variety of small displays in canopies of trees throughout medians. Trunk wrap 56 palm trees along North side of Avenue of the Fountains.</p> <p>ADD ONS: Trunk wrap 28 Palo Verde trees along North end of Avenues of the Fountains. Trunk wrap 14 trees along the South end of the Aves of the Fountain in front of the Town Hall building. Install/Remove (5) - LIGHTLINE TREES; (2) - 12', (2) - 15' and (1) - 20' in the medians. Hardware and electrical accessory package, extension cords, 3-ways, adapters and timers. Install/Remove/Storage/Transportation City owned Poinsettia Tree Frame. Labor and Material for installation/maintenance/removal.</p>	<p>1,430.00 19,135.20</p>
<p>AREA TWO: Set up Town-owned Holiday ground displays (38) throughout the Avenue of Fountains median. Hardware and electrical accessory package, extension cords, 3-ways, adapters and timers. Annual Storage and Transportation. Labor and Material for installation/maintenance/removal.</p>	<p>750.00 1,500.00</p>
<p>AREA THREE: (A) Outline rooflines of Maricopa County Library, Fountain Hills Branch, (B) Fountain Hills Community Center and (C) Town Hall with C-9 bulbs and wire. C-9 bulbs, clear 7w, wire, male/female ends and clips (3700). Hardware and electrical accessory package, extension cords, 3-ways, adapters and timers. Labor and Material for installation/maintenance/removal.</p>	<p>5,180.00</p>
<p>NOTE: Installation to begin September 2nd for Palm and Palo Verde Trees and Building Lights. Installation to begin November 4th for Median trees and displays. At this time: Troubleshoot the early lighting installation. Turn on December 6th. Removal to begin January 19th, 2015</p>	
<p>TERMS: 50% Deposit (\$13,997.60) due by September 15th, 2014. Half the work will be completed by Sept 5th., 2014 50% Balance (\$13,997.60) due by February 15th, 2015. Take down will be completed by Jan. 31st, 2015</p>	
X	Date

Please remit to above address.

By signing above you agree to the following terms and conditions: (1) If indicated above a deposit will be required prior to service. (2) The customer agrees to pay the full amount of the estimate and/or invoice upon completion of installation. A late fee of 5% of balance due per month will be applied to overdue accounts. Property liens may be applied on accounts and not removed until accounts are paid in full. (3) HLC is authorized to enter the above property and use the equipment and methods necessary to perform the described service. HLC is not responsible for inadequate electricity or GFCI receptacles tripping due to rain or irrigation. (4) All leased material is property of HLC. Damage to material caused by theft, vandalism or third party maintenance is the sole responsibility of the customer. (5) Claims must be made no later than 3 days after completion of installation.

Subtotal	\$27,995.20
Sales Tax (8.3%)	\$0.00
Total	\$27,995.20