

INSURANCE LIMITS

A certificate of insurance is required for all events in the amount of One (1) Million dollars individually or Two (2) Million aggregate. The Town of Fountain Hills must be named additionally insured under the above special event's insurance policy for the dates of the event.



All event promoters, vendors selling products, vendors offering an onsite service and/or having animals as part of their booth/event, and all companies delivering equipment to the event site (town owned property), will be required to attach an original copy of a Certificate of Insurance. Commercial General Liability Insurance in the amount of \$1 million each occurrence combined single limit for bodily injury and property damage liabilities and \$2 million aggregate is required.

The certificate must show:

- The Town of Fountain Hills, its agents, officers, employees and volunteers are named as "Additional Insured". All Certificate of Insurance policies must reflect this with the exception of workers compensation.
- Address information should read: ***Town of Fountain Hills, 16705 E Avenue of the Fountains, Fountain Hills, AZ 85268.***
- The insurance certificate needs to be received by the Community Services Office **at least 60 days prior to the event.**
- The Town of Fountain Hills shall be notified at least 30 days prior to cancellation or alteration of any insurance coverage. A 10-day notice of cancellation for non-payment of premium.
- Workers Compensation Policies shall contain a Waiver of Subrogation clause in favor of the Town of Fountain Hills.
- General Liability Including:

Bodily Injury Contractual Independent Contractors Comprehensive Form
Product/Completed Operations Hazard
Premises Operation Personal injury Broad Form Property Damage

In addition, specific date(s) and locations(s) of the event, to include set up and take down, must be stated clearly on the certificate. Certificates must be received no less than fifteen (15) working days prior to the event.