

2019-076



Interim Public Management, LLC

16868 North Stoneridge Court

Fountain Hills, Arizona 85268

480.577.0949

tim@interimpubliсmanagement.com

March 28, 2019

Grady Miller, Town Manager
Town of Fountain Hills
16705 East Avenue of the Fountains
Fountain Hills, AZ 85268

Via electronic mail only: gmiller@fh.az.gov

Dear Grady,

Thank you for reaching out to us. Interim Public Management (IPM) is happy to be able to provide services to the Town of Fountain Hills. By retaining IPM under the terms of this letter to search for an Interim Development Services Director, the Town will receive the following services:

- Up to three confidential interim resumes provided by no later than 15 business days from the date of the signature of this letter in order to meet your preferred start date.
- Access to over 180 pre-qualified and vetted interim managers, department directors and associates, all under confidentiality agreements; and
- Handling of all call-ins and external referrals of potential interims (which eliminates Town staff time and allows for a coordinated effort, background searches and vets potential candidates) and related contract administration.

IPM's retainer fee for the above services is \$1,500 payable by the Town on net 10-day payment terms, which will be credited to the Town should you choose an IPM Associate for interim services. For a period of 30 days after signing this letter and returning it to IPM, you agree that the Town will use IPM exclusively for this search.

If the Town wishes to retain IPM under these terms, please sign this letter below and email it to me by April 1, 2019. After that date, these terms will expire due to the time sensitive nature of the search. Although you are under no obligation to select any IPM Associates provided to you for interviews, a contracted interim search ensures a coordinated effort, reduces the Town's staff time, and increases the quality and speed of your interim interview process.

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IPM appreciates the opportunity to serve the Town of Fountain Hills as we have served many other nearby public entities such as Scottsdale, Paradise Valley and Phoenix.

Kindest regards,

Timothy G. Pickering,
President and CEO

The Town of Fountain Hills agrees with the above understanding.

By: 

Grady Miller, Town Manager

Date 4/1/2019