





**TOWN OF FOUNTAIN HILLS**  
**CONSENT TO EXECUTIVE SESSION**

This letter shall serve as written notice, pursuant to A.R.S. §38-431.03(A)(1), that you may be invited to participate in an executive session with members of the Town Council Subcommittee, for the purposes of discussion and consideration of appointment to the board/commission for which you have applied.

The Council will discuss this matter in executive session with and without your presence. Any discussions in executive session shall be kept confidential except from those persons who attended the executive session.

However, pursuant to A.R.S. §38-431.03(A)(1), you may request that your interview be conducted in a public meeting. If you desire to have your interview held in public, please notify the Town Clerk's Office at least 48 hours prior to the time of your interview. If you consent to the Council Subcommittee holding your interview in executive session, please sign this letter in the space indicated below and return a copy to the Town of Fountain Hills Town Clerk's Office.

Please feel free to call me at 480.816.5115 if you should have any questions.

Elizabeth A. Burke, MMC  
Fountain Hills Town Clerk  
eburke@fh.az.gov

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I, the undersigned, hereby (i) acknowledge receipt of this letter more than 24 hours prior to the executive session conducted for my interview; and (ii) waive my rights to have such interview held in a public meeting.

\_\_\_\_\_

*Printed Name*

\_\_\_\_\_

*Signature*

\_\_\_\_\_

*Date*