



Town of Fountain Hills
16705 East Avenue of the Fountains
Fountain Hills, Arizona 85268
Phone: 480-816-5100
Fax: 480-837-3145

**REQUEST FOR QUOTATION
FOR
Turkey Trot Timing Services and Online Registration**

C2018-101

All quotes due by Tuesday, May 15, 2018, 3:00 P.M., Local Time, Phoenix, Arizona.

The Town of Fountain Hills (the "Town") is seeking a licensed and qualified Vendor to provide all material and labor required as described below on an as-needed basis for a period of one year, with up to four renewable one-year options].

Section I – Project Information

This solicitation is for race timing services and data management for the annual Turkey Trot 5k and 5 Miler races. A one mile fitness walk will also be held in conjunction with the event, but will not require timing. The event will be held on Thanksgiving morning, Thursday, November 22, 2018, with a 7:30 a.m. start time. The course has been pre-determined and will be provided to the vendor upon award. Timing must be done by an automated "chip" system or equivalent.

Quotes should include the following:

1. Outline of all pre/post-race data processing.
2. Course preparation provisions, if any.
3. List of hardware or supplies to be provided, if any.
4. Additional fees or services.

The Contract created by this request and the resulting quotation will automatically renew for up to four successive one-year terms, unless the Vendor notifies the Town in writing of its desire to terminate the Contract. If extended, the then-current prices shall be applicable during the subsequent renewal year unless the Vendor notifies the Town in writing of any rate increase and the Town approves the increase with an authorized signature, prior to the end of the then-current term.

Section II – Instructions and Conditions

1. Quantities as described in Section I above are estimates only, based upon available information. The Town reserves the right to adjust the quantities as necessary to meet its needs.
2. Vendors must state the manufacturer of each product quoted on in conformity with the specifications.
3. All quotations must contain the quoting firm's name and be signed by an authorized agent, officer or employee.
4. Award will be made to the Vendor whose quotation is the most advantageous to the Town.

5. Please attach your Quotation behind the Exhibit A cover sheet and submit this document to the address above.

If you need additional information or have questions please contact Corey Povar by email at cpovar@fh.az.gov.

Section III – Pricing

The Quotation shall be attached hereto as Exhibit A and shall contain pricing unless a separate price sheet is required, in which case the Price Sheet shall be submitted in the form attached hereto as Exhibit B and incorporated herein by reference.

Section IV – Execution and Submission

By executing this document and submitting a quotation to the Town of Fountain Hills, the authorized agent agrees (i) he/she has read the Town's Standard Terms and Conditions, dated April 14, 2016, as set forth on the Town of Fountain Hills website (<http://www.fh.az.gov/po-terms>), which are incorporated into and become a part of the company's quotation offer as if set forth fully herein and (ii) the company shall be bound by the Standard Terms and Conditions, dated April 14, 2016. By signing below the company is offering to provide the services set forth in Exhibit A and upon written acceptance of the company's offer by the Town, it will have entered into a binding agreement. The offer shall be considered held open for 60 days from the quotes due date set forth above.

Signature:  Date: 5.10.18
Printed Name: CHRIS GILES Title: President
Company Name: Raceplace Events
Address: PO Box 27043
City: SCOTTSDALE State: AZ Zip: 85255
Email Address: Chris@raceplaceevents.com Telephone No. 602.320.8883

The total contract amount, including all renewal terms, may not exceed \$49,999.99. Contracts for \$50,000 or more will not be authorized and will require a formal procurement process.

ACCEPTANCE OF OFFER AND CONTRACT AWARD (For Town of Fountain Hills Use Only)

The Vendor's Offer is hereby accepted. The Vendor shall not commence any billable work or provide any materials or service under this Contract prior to the date this Contract is executed.

Town of Fountain Hills, an Arizona municipal corporation

CF
5/21/18

 Date: 5-22-2018
Grady E. Miller, Town Manager

Town Attorney Approval:

EXHIBIT A



QUOTE

Raceplace shall use it's Chronotrack timing technology to provide times for all those that wear their bibs correctly.

Raceplace shall provide an LED display Clock for the finish line.

Raceplace shall post results online during the event.

Raceplace shall post results onsite during the event on its chromebooks, and/or it's TV screens.

Raceplace shall provide an inflatable to be used at the start, and/or finish.

Raceplace shall print awards list for the awards ceremony.

Raceplace shall capture video at the finish and sync within each athlete's results after the race.

Raceplace shall capture photos at the finish and sync within each athlete's results after the race.

If Client uses Chronotrack Live for registration, Raceplace shall provide chromebooks for pre-race registration, plus one staff member to supervise.

For these services Raceplace will charge the greater of \$3.25 per registered participant or \$2000

ADDITIONAL SERVICES

Raceplace can provide safety pins @ \$8 per box of 1440 pins.

Raceplace can provide bibs @ 0.17 cents per bib plus shipping cost.

Raceplace can provide a course split for course clarity and to post within results @ \$300

Raceplace can provide a 2-speaker pa system for the start/finish with mic and ipod @ \$250

QUOTE PROVIDED BY:

Raceplace Events

PO Box 27043

Scottsdale

AZ 85255

Thank you!