



Town of Fountain Hills
16705 East Avenue of the Fountains
Fountain Hills, Arizona 85268
Phone: 480-816-5100
Fax: 480-837-3145

**REQUEST FOR QUOTATION
FOR
Electrical Services**

C2018-097 C

All quotes due by Tuesday, May 29, 2018, 10:00 A.M., Local Time, Phoenix, Arizona.

The Town of Fountain Hills (the "Town") is seeking a licensed and qualified Vendor to provide all material and labor required as described below on an as-needed basis for a period beginning July 1, 2018 to September 30, 2018.

Section I – Project Information

Vendor will perform all manner of electrical services for the Town to include, but not limited to: receptacle and switch repairs, lighting installation and repairs and troubleshooting electrical wiring issues. Pricing will include the hourly labor rate for normal daily business hours services and the hourly labor rate for off-hour emergency services. The quote will include the vendor's source to where a majority of the required parts or materials are purchased from. Also include any mark-up or discounts to parts or materials the Town may experience.

Section II – Instructions and Conditions

1. This is an indefinite quantity and indefinite delivery Agreement for Services, which shall only be provided when the Town chooses to move forward with a pending project and proper authorization and documentation have been approved. The Town does not guarantee any minimum or maximum amount of Services will be requested under this Agreement.
2. Vendors must state the manufacturer of each product quoted on in conformity with the specifications.
3. All quotations must contain the quoting firm's name and be signed by an authorized agent, officer or employee.
4. Award will be made to the Vendor whose quotation is the most advantageous to the Town.
5. Please attach your Quotation behind the Exhibit A cover sheet and submit this document to the address above.

If you need additional information or have questions please contact Kevin Snipes by email ksnipes@fh.az.gov.

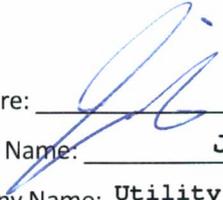
Section III – Pricing

The Quotation shall be attached hereto as Exhibit A and shall contain pricing unless a separate price sheet is required, in which case the Price Sheet shall be submitted in the form attached hereto as Exhibit B and incorporated herein by reference.

Note: Prices offered shall include applicable state and local taxes.

Section IV – Execution and Submission

By executing this document and submitting a quotation to the Town of Fountain Hills, the authorized agent agrees (i) he/she has read the Town’s Standard Terms and Conditions, dated April 14, 2016, as set forth on the Town of Fountain Hills website (<http://www.fh.az.gov/po-terms>), which are incorporated into and become a part of the company’s quotation offer as if set forth fully herein and (ii) the company shall be bound by the Standard Terms and Conditions, dated April 14, 2016. By signing below the company is offering to provide the services set forth in Exhibit A and upon written acceptance of the company’s offer by the Town, it will have entered into a binding agreement. The offer shall be considered held open for 60 days from the quotes due date set forth above.

Signature:  _____ Date: 5/22/2018
Printed Name: Jess Daniels Title: Project Manager
Company Name: Utility Construction Company, Inc.
Address: P.O. Box 1820
City: Queen Creek State: AZ Zip: 85142
Email Address: JessD@utilityconstructionco.com Telephone No. (480) 654-3100

The total contract amount, including all renewal terms, may not exceed \$49,999.99. Contracts for \$50,000 or more will not be authorized and will require a formal procurement process.

ACCEPTANCE OF OFFER AND CONTRACT AWARD (For Town of Fountain Hills Use Only)

The Vendor’s Offer is hereby accepted. The Vendor shall not commence any billable work or provide any materials or service under this Contract prior to the date this Contract is executed.

Town of Fountain Hills, an Arizona municipal corporation

CR
5/31/18

 _____ Date: 6/4/2018
Grady E. Miller, Town Manager

Town Attorney Approval:

EXHIBIT A
TO
REQUEST FOR QUOTATION
FOR
Electrical Services

[Vendor's Quotation]

May 29th, 2018

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Town of Fountain Hills
16705 East Avenue of the Fountains
Fountain Hills, Arizona, 85268
Phone: (480) 816-5100
Fax: (480) 837-3145

Re: Exhibit A – Vendor Quotation
Request for Quotation
Electrical Services
C2018-097

Mr. Kevin Snipes,

Utility Construction Company, Inc. (UCC) is pleased to present the following Exhibit A for the Request for Quotation:

Electrical Services
C2018-097

I. Scope of Work: UCC proposes to furnish labor, equipment, supervision, and other items of value to perform all manner of electrical services for the Town including receptacle and switch repairs, lighting installation and repairs, and troubleshooting electrical wiring issues.

Normal Business Hours: Monday through Friday, 7:00 AM to 3:30 PM.

Outside Normal Business Hours: This pricing is for all times outside of Normal Business Hours, including weekends, holidays, and after hours.

Emergency Services: Emergency service rates will be billed at Outside Normal Business Hours rates, with a 4-hour minimum per call out per technician.

Source of Materials: UCC will use the following sources for the majority of materials for this project:

- Wesco – Electrical parts
- Home Depot – Minor electrical parts and miscellaneous building materials
- PLG, LED – Light fixtures and lamps

All materials specifications and cut sheets will be submitted to the Town for approval before installation.

(continued on next page)



May 29th, 2018

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Re: Exhibit A – Vendor Quotation (continued)
 Request for Quotation
 Electrical Services
 C2018-097

II. Price: The following represents the price for UCC to perform as-needed services on a time and materials basis.

Line Item	Description	Unit	Rate
Labor Rates – Normal Business Hours			
1	Lighting Technician – No Aerial Lift	MHR	\$ 65.00
2	Electrician – No Aerial Lift	MHR	\$ 75.00
3	Lighting Technician – Lighting Under 50 Feet	MHR	\$ 75.00
4	Lighting Technician – Lighting Over 50 Feet	MHR	\$ 250.00
Labor Rates – Outside Normal Business Hours			
5	Lighting Technician – No Aerial Lift	MHR	\$ 120.00
6	Electrician – No Aerial Lift	MHR	\$ 130.00
7	Lighting Technician – Lighting Under 50 Feet	MHR	\$ 130.00
8	Lighting Technician – Lighting Over 50 Feet	MHR	\$ 350.00
Materials			
9	Actual Invoice Cost Plus Markup	LS	15%

Thank you for your consideration, and feel free to contact me directly with any questions at (602) 909-6455.

Sincerely,



Jess Daniels, CEM
 Project Manager / Estimator
 Utility Construction Company, Inc.
 Office: (480) 654-3100 ext. 103
 Cell: (602) 909-6455
 jessd@utilityconstructionco.com



EXHIBIT B
TO
REQUEST FOR QUOTATION
FOR
Electrical Services

[Price Sheet]

PRICE SHEET
FOR
Utility Construction Company, Inc.

Labor Rate(s) at Vendor Facility		
	Days and Hours of Operation	Hourly Rate
Regular Business Hours	M - F, 7:00 AM to 3:30 PM	See Exhibit A Attachment
Weekends	See Exhibit A Attachment	See Exhibit A Attachment
Holiday	See Exhibit A Attachment	See Exhibit A Attachment
After Hours	See Exhibit A Attachment	See Exhibit A Attachment
Emergency	4 Hour Minimum	See Exhibit A Attachment
Distance from Worksite (Town of Fountain Hills use only.)		
Flat Rate Pricing Offered?		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Pickup/Deliver Provided		
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		Charge:\$ Included in Hourly Rates

Parts		
Firm fixed discount percentage off replacement parts catalog/price list		N/A %
Catalog/Price List Name:	N/A	
Catalog/Price List Number:	N/A	
Catalog/Price List Date:	N/A	

FOB POINT

Town of Fountain Hills (Address)
Fountain Hills, AZ 85268