



Town of Fountain Hills
16705 East Avenue of the Fountains
Fountain Hills, Arizona 85268
Phone: 480-816-5100
Fax: 480-837-3145

**REQUEST FOR QUOTATION
FOR
EMPLOYEE DRUG SCREENING AND FIT-FOR-DUTY MEDICAL EXAMINATIONS**

Contract Number 2017-107

All quotes due by April 4, 2017, 3:00 P.M., Local Time, Phoenix, Arizona.

The Town of Fountain Hills (the "Town") is seeking a licensed and qualified Vendor to provide all material and labor required as described below on an as-needed basis for a period of one year, with up to four renewable one-year options.

Section I – Project Information

Vendor will provide pre-employment and post-accident drug screenings as well as pre-employment and fit-for-duty medical examinations and related recommended testing for the Town. A facility close to Town Hall is preferred.

The Contract created by this request and the resulting quotation will automatically renew for up to four successive one-year terms, unless the Vendor notifies the Town in writing of its desire to terminate the Contract. If extended, the then-current prices shall be applicable during the subsequent renewal year unless the Vendor notifies the Town in writing of any rate increase and the Town approves the increase with an authorized signature, prior to the end of the then-current term.

Section II – Instructions and Conditions

1. This is an indefinite quantity and indefinite delivery Agreement for Services, which shall only be provided when the Town chooses to move forward with a pending project and proper authorization and documentation have been approved. The Town does not guarantee any minimum or maximum amount of Services will be requested under this Agreement.
2. All quotations must contain the quoting firm's name and be signed by an authorized agent, officer or employee.
3. Award will be made to the Vendor whose quotation is the most advantageous to the Town.
4. Please attach your Quotation behind the Exhibit A cover sheet and submit this document to the address above.

If you need additional information or have questions please contact David Trimble by email dtrimble@fh.az.gov or phone 480-816-5125.

Section III – Pricing

The Quotation shall be attached hereto as Exhibit A and shall contain pricing. **Note:** Prices offered shall include applicable state and local taxes.

Section IV – Execution and Submission

By executing this document and submitting a quotation to the Town of Fountain Hills, the authorized agent agrees (i) he/she has read the Town's Standard Terms and Conditions, dated April 14, 2016, as set forth on the Town of Fountain Hills website (<http://www.fh.az.gov/164/FO-Terms-Conditions>), which are incorporated into and become a part of the company's quotation offer as if set forth fully herein and (ii) the company shall be bound by the Standard Terms and Conditions, dated April 14, 2016. By signing below the company is offering to provide the services set forth in Exhibit A and upon written acceptance of the company's offer by the Town, it will have entered into a binding agreement. The offer shall be considered held open for 60 days from the quotes due date set forth above.

Signature: Neha Maheshwari Date: 4/8/17
Printed Name: Neha Maheshwari Title: Medical Director
Company Name: Primary Care Walk-In Medical Clinic
Address: 16605 E. Palisades Blvd. Ste 150
City: Fountain Hills State: AZ Zip: 85268
Email Address: neha2310@gmail.com Telephone No. 480-837-4300

The total contract amount, including all renewal terms, may not exceed \$49,999.99. Contracts for \$50,000 or more will not be authorized and will require a formal procurement process.

ACCEPTANCE OF OFFER AND CONTRACT AWARD (For Town of Fountain Hills Use Only)

The Vendor's Offer is hereby accepted. The Vendor shall not commence any billable work or provide any materials or service under this Contract prior to the date this Contract is executed.

Town of Fountain Hills, an Arizona municipal corporation

OK
4/14/17

Grady E. Miller Date: 4/10/17
Grady E. Miller, Town Manager

Town Attorney Approval: 4040701

EXHIBIT A
TO
REQUEST FOR QUOTATION
FOR
EMPLOYEE DRUG SCREENING AND FIT-FOR-DUTY MEDICAL EXAMINATIONS

[Vendor's Quotation]

**Primary Care Walk-In Medical Clinic
16605 E Palisades Blvd., Ste 150
Fountain Hills, AZ 85268**

To
Town on Fountain Hills
Fountain Hills
AZ

Re: Quotation for Urine Drug Screens and Fit for duty medical examinations

Respected members of administrative team,

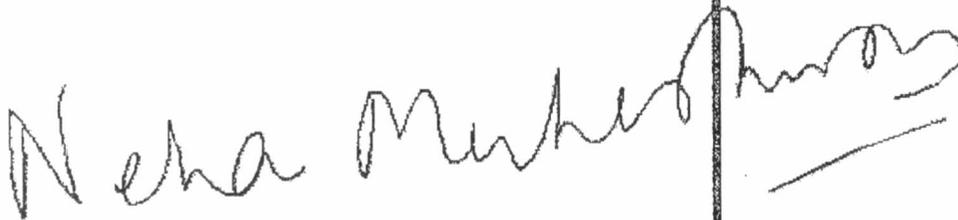
Please find our quotation for Drug Screens and Fit for duty medical examinations attached below

Walk In Pre-employment and post accident and random Urine Drug Screens : \$30

Basic Pre-employment and other fit for duty medical examinations: \$100

Additional as needed recommended fit for duty testing: Billed per medicare rates.

Sincerely,

A handwritten signature in black ink, appearing to read "Neha Maheshwari", with a horizontal line underneath it.

Neha Maheshwari, MD
Medical Director
4/1/17

