



Town of Fountain Hills
16705 East Avenue of the Fountains
Fountain Hills, Arizona 85268
Phone: 480-816-5100
Fax: 480-837-3145

**REQUEST FOR QUOTATION
FOR
Water/Turf Treatment Services and Technical Support**

2018-070

All quotes due by November 14, 2017, 10:00 A.M., Local Time, Phoenix, Arizona.

The Town of Fountain Hills (the "Town") is seeking a licensed and qualified Vendor to provide all material and labor required as described below on an as-needed basis for a period of one year, with up to four renewable one-year options.

Section I – Project Information

Vendor will provide water/turf treatment services and technical support on an as needed basis at the Town's request.

The Contract created by this request and the resulting quotation will automatically renew for up to four successive one-year terms, unless the Vendor notifies the Town in writing of its desire to terminate the Contract. If extended, the then-current prices shall be applicable during the subsequent renewal year unless the Vendor notifies the Town in writing of any rate increase and the Town approves the increase with an authorized signature, prior to the end of the then-current term.

Section II – Instructions and Conditions

1. This is an indefinite quantity and indefinite delivery Agreement for Services, which shall only be provided when the Town chooses to move forward with a pending project and proper authorization and documentation have been approved. The Town does not guarantee any minimum or maximum amount of Services will be requested under this Agreement.
2. Vendors must state the manufacturer of each product quoted on in conformity with the specifications.
3. All quotations must contain the quoting firm's name and be signed by an authorized agent, officer or employee.
4. Award will be made to the Vendor whose quotation is the most advantageous to the Town.
5. Please attach your Quotation behind the Exhibit A cover sheet and submit this document to the address above.

If you need additional information or have questions please contact Kevin Snipes by email ksnipes@fh.az.gov.

Section III – Pricing

The Quotation shall be attached hereto as Exhibit A and shall contain pricing unless a separate price sheet is required, in which case the Price Sheet shall be submitted in the form attached hereto as Exhibit B and incorporated herein by reference. [If Departments need a separate price sheet, they may use the sample price sheet or develop and submit their own.]

Note: Prices offered shall include applicable state and local taxes.

Section IV – Execution and Submission

By executing this document and submitting a quotation to the Town of Fountain Hills, the authorized agent agrees (i) he/she has read the Town's Standard Terms and Conditions, dated April 14, 2016, as set forth on the Town of Fountain Hills website (<http://www.fh.az.gov/po-terms>), which are incorporated into and become a part of the company's quotation offer as if set forth fully herein and (ii) the company shall be bound by the Standard Terms and Conditions, dated April 14, 2016. By signing below the company is offering to provide the services set forth in Exhibit A and upon written acceptance of the company's offer by the Town, it will have entered into a binding agreement. The offer shall be considered held open for 60 days from the quotes due date set forth above.

Signature:  Date: 12/10/17
Printed Name: TODD R. EDEN Title: CEO
Company Name: HCT, LLC
Address: 7032 E CORTER DR.
City: SCOTTSDALE State: AZ Zip: 85254-5123
Email Address: INFO@HCTLLC.COM Telephone No. (480) 650-6955

The total contract amount, including all renewal terms, may not exceed \$49,999.99. Contracts for \$50,000 or more will not be authorized and will require a formal procurement process.

ACCEPTANCE OF OFFER AND CONTRACT AWARD (For Town of Fountain Hills Use Only)

The Vendor's Offer is hereby accepted. The Vendor shall not commence any billable work or provide any materials or service under this Contract prior to the date this Contract is executed.

Town of Fountain Hills, an Arizona municipal corporation

 Date: 12/14/2017
Grady E. Miller, Town Manager

Town Attorney Approval: 

CR
12/13/17

Exhibit A
ID# - TFH-10.19.17

Proposal Date	October 19, 2017
Order Date	
Confirmation Date	
Ship Date	
Invoice Date	

Client City of Fountain Hills
TOWN HALL
16705 E AVE OF THE FOUNTAINS
FOUNTAIN HILLS, AZ 85268

Ship to Same

Client PO No.	
Receiving Days	
Receiving /Shipping Hours	Receiving Hours Mon. through Friday until 2:30
Pallet/Jack, Dock, Forklift	
Ground Delivery	Yes
Order Method	
Order Contact	
Billing email	
Receiving Contact Name, Phone, Email	

RFQ for: Water/Turf Treatment Services and Technical Support

Product	Units	Amount	Pricing	
			Unit Cost	Total
Chemical pump and flow control system	each	1	\$4,800	\$ 4,800
System Installation, setup, training, ongoing 1 yr. support	each	1	Included	\$ -
Hourly Rate - Consulting (excluding Holidays)	hour - on demand	0	\$78	\$ -
	Total	2	Sub Total	\$ 4,800.00
FOB	Destination		Freight	\$0.00
Terms	Net 30 days from date of delivery - 15 days grace period		Other	\$0.00
Expiration	30 days from Proposal date		Tax	\$ 381.60
Late Fee	2% per month past Net 30 days of receipt		Total Due	\$ 5,181.60
Notes	Consulting and Support inclusive in pricing unless otherwise noted. Pricing based on all or none.			
Other	Hourly Rate is calculated port to port. One hour minimum increments. Billed as accrued, monthly when incurred.			



HCT, LLC
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Scottsdale, AZ 85254-5123
(888) 788-5807
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www.hctllc.com