



**Town of Fountain Hills**  
16705 East Avenue of the Fountains  
Fountain Hills, Arizona 85268  
Phone: 480-816-5100  
Fax: 480-837-3145

**REQUEST FOR QUOTATION  
FOR  
Irrigation Pump Station Repairs and Maintenance**

**2018-058**

**All quotes due by Thursday, October 19, 2018, 10:00 A.M., Local Time, Phoenix, Arizona.**

The Town of Fountain Hills (the "Town") is seeking a licensed and qualified Vendor to provide all material and labor required as described below on an as-needed basis for a period of one year, with up to four renewable one-year options].

**Section I – Project Information**

Vendor will provide as needed service calls and on call maintenance (i.e., oil changes, repack bearings) at the Fountain Hills Parks on irrigation pump stations. Vendor will also troubleshoot and perform minor repairs with approval from the Parks Supervisor. Any major repair work would require an estimate and Department Director approval.

The Contract created by this request and the resulting quotation will automatically renew for up to four successive one-year terms, unless the Vendor notifies the Town in writing of its desire to terminate the Contract. If extended, the then-current prices shall be applicable during the subsequent renewal year unless the Vendor notifies the Town in writing of any rate increase and the Town approves the increase with an authorized signature, prior to the end of the then-current term.

**Section II – Instructions and Conditions**

1. This is an indefinite quantity and indefinite delivery Agreement for Services, which shall only be provided when the Town chooses to move forward with a pending project and proper authorization and documentation have been approved. The Town does not guarantee any minimum or maximum amount of Services will be requested under this Agreement.
2. Vendors must state the manufacturer of each product quoted on in conformity with the specifications.
3. All quotations must contain the quoting firm's name and be signed by an authorized agent, officer or employee.
4. Award will be made to the Vendor whose quotation is the most advantageous to the Town.
5. Please attach your Quotation behind the Exhibit A cover sheet and submit this document to the address above.

If you need additional information or have questions please contact Kevin Snipes by email [ksnipes@fh.az.gov](mailto:ksnipes@fh.az.gov).

**Section III – Pricing**

The Quotation shall be attached hereto as Exhibit A and shall contain pricing unless a separate price sheet is required, in which case the Price Sheet shall be submitted in the form attached hereto as Exhibit B and incorporated herein by reference.

**Note:** Prices offered shall include applicable state and local taxes.

**Section IV – Execution and Submission**

By executing this document and submitting a quotation to the Town of Fountain Hills, the authorized agent agrees (i) he/she has read the Town’s Standard Terms and Conditions, dated April 14, 2016, as set forth on the Town of Fountain Hills website (<http://www.fh.az.gov/po-terms>), which are incorporated into and become a part of the company’s quotation offer as if set forth fully herein and (ii) the company shall be bound by the Standard Terms and Conditions, dated April 14, 2016. By signing below the company is offering to provide the services set forth in Exhibit A and upon written acceptance of the company’s offer by the Town, it will have entered into a binding agreement. The offer shall be considered held open for 60 days from the quotes due date set forth above.

Signature: [Handwritten Signature] Date: 10/14/17  
Printed Name: ROD BAKER Title: President  
Company Name: Authorized Pump Systems, Inc  
Address: 125 E. Lamar Rd.  
City: Phoenix State: AZ Zip: 85012  
Email Address: authnpump@aol.com Telephone No. 602-541-9000

The total contract amount, including all renewal terms, may not exceed \$49,999.99. Contracts for \$50,000 or more will not be authorized and will require a formal procurement process.

**ACCEPTANCE OF OFFER AND CONTRACT AWARD (For Town of Fountain Hills Use Only)**

The Vendor’s Offer is hereby accepted. The Vendor shall not commence any billable work or provide any materials or service under this Contract prior to the date this Contract is executed.

Town of Fountain Hills, an Arizona municipal corporation

OK  
10/19/17

[Handwritten Signature] Date: 10/23/2017  
Grady E. Miller, Town Manager

Town Attorney Approval:8509101



PRICE SHEET  
FOR  
AUTHORIZED PUMP SYSTEMS 2018-058

| Labor Rate(s) at Vendor Facility                          |                             |   |  |
|---|-----------------------------|---|--|
|   | Days and Hours of Operation | Hourly Rate                             |  |
| Regular Business Hours                                    | 24-7                        | \$100.00                                |  |
| Weekends  | /                           | /                                       |  |
| Holiday   | /                           | /                                       |  |
| After Hours   | /                           | /                                       |  |
| Emergency   | /                           | /                                       |  |
| Distance from Worksite (Town of Fountain Hills use only.) |                             |   |  |
| Flat Rate Pricing Offered?                                |                             | Yes <input type="checkbox"/>            | No <input checked="" type="checkbox"/> |
| Pickup/Deliver Provided                                   |                             | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> Charge:\$  |

| Parts   |                     |
|---|---------------------|
| Firm fixed discount percentage off replacement parts catalog/price list | 20%                 |
| Catalog/Price List Name:  | FLOWTRONEX / SYSTEM |
| Catalog/Price List Number:  |                     |
| Catalog/Price List Date:  | 2016                |

**FOB POINT**

Town of Fountain Hills (Address)  
Fountain Hills, AZ 85268



125 EAST LAMAR ROAD • PHOENIX, ARIZONA 85012 • PHONE (602) 277-1128 • FAX (602) 494-8632  
[www.authorizedpumpsystems.com](http://www.authorizedpumpsystems.com)

## QUOTE

|   |                                     |
|---|-------------------------------------|
| <b>To: Town of Fountain Hills</b>         | <b>Date: 10-16-17</b>               |
| <b>Location: Irrigation Pump Stations</b> | <b>For: Maintenance and repairs</b> |

**Terms: Net 30**

Authorized Pump Systems was involved with the original installation of Golden Eagle ball park, Fountains park and Desert Vista park and has been involved with maintenance since. All three are Flowtronex stations and we are therefore quoting a discount from the most recent Flowtronex price list. It will, on occasion, be more reasonable and cost effective to purchase items locally. In all cases, approval will be obtained prior to purchase.

Thank you for considering Authorized Pump Systems for your service needs.

Sincerely

Rod Baker

## Jennifer Lyons

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**From:** Jennifer Lyons  
**Sent:** Tuesday, October 10, 2017 3:58 PM  
**To:** 'theprecpectumprepair@gmail.com'  
**Cc:** Kevin Snipes  
**Subject:** FW: RFLS  
**Attachments:** QSP - 2018-058 irrigation pump station maintenance and repairs.docx

Good afternoon

We are requesting quotes for as needed repairs and maintenance for the irrigation pump stations at the parks in Fountain Hills. If you are interested, please return the attached paperwork with your quote by October 19, 2017 at 10:00 a.m.

Thank you,



### Jennifer Lyons

Community Services Department  
Executive Assistant  
Town of Fountain Hills  
16705 E. Avenue of the Fountains  
Fountain Hills, AZ 85268

Hours: Monday-Thursday 7am-6pm  
Direct: 480-816-5148  
Fax: 480-837-3145  
[www.fn.az.gov](http://www.fn.az.gov)

10/19/17 NO RESPONSE  
FROM VENDOR QL

## Jennifer Lyons

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**From:** Jennifer Lyons  
**Sent:** Tuesday, October 10, 2017 3:51 PM  
**To:** 'terry@fe-azp.com'  
**Cc:** Kevin Snipes  
**Subject:** FW: RFLS  
**Attachments:** QSP - 2018-058 irrigation pump station maintenance and repairs.docx

Good afternoon

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**Jennifer Lyons**

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10/19/17 No Response  
from Vendor JL