Town of Fountain Hills
16705 East Avenue of the Fountains
Fountain Hills, Arizona 85268
Phone: 480-816-5100
Fax: 480-837-3145

REQUEST FOR QUOTATION
FOR
Sculpture Maintenance and Restoration

2018-031

All quotes due by July 27, 2017 3:00 P.M., Local Time, Phoenix, Arizona.

The Town of Fountain Hills (the "Town") is seeking a licensed and qualified Vendor to provide all material and labor required as described below on an as-needed basis for a period of one year, with up to four renewable one-year options.

Section I – Project Information

Contractor will provide maintenance services to the Town's 79 piece sculpture collection, including cleaning, unclogging, and opening all weep holes, waxing (hot and cold), and removing any rust from stainless steel sculptures. Contractor will also provide quotes for restorations and repairs, and upon approval from the Town, perform those restorations and repairs.

The Contract created by this request and the resulting quotation will automatically renew for up to four successive one-year terms, unless the Vendor notifies the Town in writing of its desire to terminate the Contract. If extended, the then-current prices shall be applicable during the subsequent renewal year unless the Vendor notifies the Town in writing of any rate increase and the Town approves the increase with an authorized signature, prior to the end of the then-current term.

Section II – Instructions and Conditions

1. Quantities as described in Section I above are estimates only, based upon available information. The Town reserves the right to adjust the quantities as necessary to meet its needs.
2. All quotations must contain the quoting firm's name and be signed by an authorized agent, officer or employee.
3. Award will be made to the Vendor whose quotation is the most advantageous to the Town.
4. Please attach your Quotation behind the Exhibit A cover sheet and submit this document to the address above.

If you need additional information or have questions please contact Rachael Goodwin by email rgoodwin@fh.az.gov.

Section III – Pricing

The Quotation shall be attached hereto as Exhibit A and shall contain pricing. Prices offered shall include applicable state and local taxes.

Section IV – Execution and Submission

By executing this document and submitting a quotation to the Town of Fountain Hills, the authorized agent agrees (i) he/she has read the Town's Standard Terms and Conditions, dated April 14, 2016, as set forth on the Town of Fountain Hills website (http://www.fh.az.gov/po-terms), which are incorporated into and become a part of the company's quotation offer as if set forth fully herein and (ii) the company shall be bound by the Standard Terms and Conditions, dated April 14, 2016. By signing below the company is offering to provide the services set forth in Exhibit A and upon written acceptance of the company's offer by the Town, it will have entered into a binding agreement. The offer shall be considered held open for 60 days from the quotes due date set forth above.

Signature: _____ Date: July 20 2017

Printed Name: Jo A. DeDecker Title: OWNER

Company Name: SCULPTURE SERVICES of COLORADO

Address: 8424 FIRETHORN DRIVE

City: LOVELAND State: CO Zip: 80538

Email Address: sculptureservices@gmail.com Telephone No. 970-214-5060

The total contract amount, including all renewal terms, may not exceed $49,999.99. Contracts for $50,000 or more will not be authorized and will require a formal procurement process.

ACCEPTANCE OF OFFER AND CONTRACT AWARD (For Town of Fountain Hills Use Only)

The Vendor's Offer is hereby accepted. The Vendor shall not commence any billable work or provide any materials or service under this Contract prior to the date this Contract is executed.

Town of Fountain Hills, an Arizona municipal corporation

CR 7/27/17

_____ Date: 8-1-2017

Grady E. Miller, Town Manager

Town Attorney Approval: 1307270

EXHIBIT A
TO
REQUEST FOR QUOTATION
FOR
SCULPTURE MAINTENANCE AND RESTORATIONS

[Vendor's Quotation]

8,900.00/100

SCULPTURE SERVICES of COLORADO

City of Fountain Hill, AZ

Outdoor Sculpture Collection

TOTAL BID

$8,900.00

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1. Cleaning sculptures with non-ionic soap and potable water. We will use a power washer (3500 psi) to rinse sculptures off, this will remove dust, dirt so that when we hand wash the sculptures with non-ionic soap we are not sanding the surface with dirt granules. We will be using a soft, nylon bristle brush and clean cotton rags to clean the sculptures, we will make sure that the bucket of soapy water remains clean. Then we will power wash the sculptures a second time to rinse the soap off the sculptures.

2. We will clean the base and name plaques of each sculpture.

3. Before we apply the wax we will towel dry the wet sculptures and use a blower to remove the water from the crevices or folds. The worst thing one could do is place wax over any amount of water.

4. We will make sure that all weep holes are unclogged and opened

5. Cold Waxing: Cold Waxing sculptures. Please note that Cold Waxing is not an easy process because it one must be very careful not to over wax and leave small chunks of wax in crevices that turn white within time. We will **not** use Johnson's Paste wax because of the added distillates to the new revised recipe of Johnson's Paste wax, it will not dry into a haze as easy as the other waxes, such as, MinWax, Bowling Wax, or Renaissance Wax. All sculptures will be buffed with a dry cotton towel.

6. Hot Waxing: Using a Gross Propane Torch and monitoring the heat with a pyrometer gauge to monitor the heat, we will warm the assigned bronzes, keeping the heat temperature evenly throughout the sculpture. We will apply the wax as we heat the sculpture. The wax is a recipe by conservators. All sculptures will be buffed with a damp cotton towel.

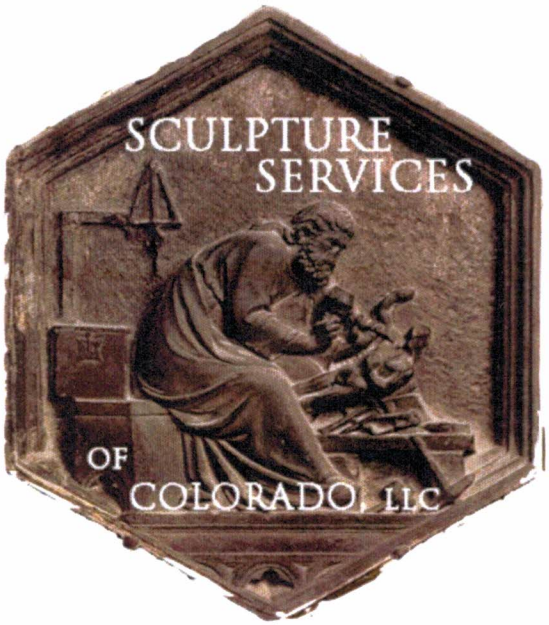
7. Stainless Steel sculptures will be power washed and sprayed with a rust remover.

8. Powered Coated sculptures will be cleaned, dried, cleaned with a 3-M light rubbing compound, and then waxed with 3-M polish conditioner.

9. Rusted sculptures will be washed only with low psi water pressure

10.. All sculptures will be photographed and documented.

MATERIAL and TOOLS: soft nylon bristle brush, potable water, dawn dish soap, non-ionic, pressure washer, wax, Goss propane torch, propane tank, white china bristle brushes for wax, cotton towels and ladders.



Sculpture Services of Colorado

Proof of Liability Insurance

W-9 Tax Number Identification

Jo A DeDecker

8424 Firethorn Drive

Loveland, CO 80538

970-214-5060

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 05/10/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
Bob Snyder(0708314) 1424 W Eisenhower Blvd Loveland CO 80537-3109	PHONE (A/C, NO, EXT): 970-461-5060	FAX (A/C, NO): 970-237-4068
	E-MAIL ADDRESS: bsnyder@farmersagent.com	

INSURED	INSURER(S) AFFORDING COVERAGE	NAIC #
COLORADO LLC 8424 FIRETHORN DR LOVELAND CO 80538	INSURER A: Truck Insurance Exchange	21709
	INSURER B: Farmers Insurance Exchange	21652
	INSURER C: Mid Century Insurance Company	21687
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES | CERTIFICATE NUMBER: | REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAME ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDTL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PROJECT [ ] LOC [ ] OTHER:	Y	N	606216541	05/29/2017	05/29/2018	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea Occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 2,000,000 $ 100,000 $ 5,000 $ 2,000,000 $ 4,000,000 $ 4,000,000
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			606216541	05/29/2017	05/29/2018	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 2,000,000 $ $ $
	[ ] UMBRELLA LIAB [ ] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [ ] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					[ ] PER STATUTE [ ] OTHER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $ $

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
8424 FIRETHORN DR, LOVELAND, CO 80538

CERTIFICATE HOLDER	CANCELLATION
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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