



**Town of Fountain Hills**  
16705 East Avenue of the Fountains  
Fountain Hills, Arizona 85268  
Phone: 480-816-5100  
Fax: 480-837-3145

**REQUEST FOR QUOTATION**  
**For**  
**Upholstery Services**

**C2017-085**

The Town of Fountain Hills (the "Town") is seeking a licensed and qualified vendor to provide all material and labor required as described below on one-time basis.

**Section I – Project Information**

Re-upholster 18 existing bench seats at the community center. Fabric style and color are selected by Town Staff.

**Section II – Instructions and Conditions**

1. Quantities as described in Section I above are estimates only, based upon available information. The Town reserves the right to adjust the quantities as necessary to meet its needs Vendors must state the manufacturer of each product quoted on in conformity with the specifications.
2. All quotations must contain the quoting firm's name and be signed by an authorized agent, officer or employee.
3. Award will be made to the Vendor whose quotation is the most advantageous to the Town.
4. Please attach your Quotation behind the Exhibit A cover sheet and submit this document to the address above.

If you need additional information or have questions please contact Raymond Rees by email [rrees@fh.az.gov](mailto:rrees@fh.az.gov).

**Section III – Pricing**

The Quotation shall be attached hereto as Exhibit A and shall contain pricing unless a separate price sheet is required, in which case the Price Sheet shall be submitted in the form attached hereto as Exhibit B and incorporated herein by reference.

**Note:** Prices offered shall include applicable state and local taxes.

**Section IV – Execution and Submission**

By executing this document and submitting a quotation to the Town of Fountain Hills, the authorized agent agrees (i) he/she has read the Town's Standard Terms and Conditions, dated April 14, 2016, as set forth on the Town of Fountain Hills website (<http://www.fh.az.gov/164/PO-Terms-Conditions>), which are incorporated into

to provide the services set forth in Exhibit A and upon written acceptance of the company's offer by the Town, it will have entered into a binding agreement. The offer shall be considered held open for 60 days from the quotes due date set forth above.

Signature: Dean Wagner Date: 01-04-2016  
Printed Name: Dean Wagner Title: Owner  
Company Name: Fountain Hills Upholstery LLC  
Address: 15249 E. Aspen Dr  
City: Fountain Hills State: AZ Zip: 85268  
Email Address: dean.wagner1874@gmail.com Telephone No. 602-318-1938

**Quotations for \$30,000 or greater will not be authorized and will require a formal procurement process.**

**ACCEPTANCE OF OFFER AND CONTRACT AWARD (For Town of Fountain Hills Use Only)**

The Vendor Offer is hereby accepted. The Vendor shall not commence any billable work or provide any materials or service under this Contract prior to the date this Contract is executed.

Town of Fountain Hills, an Arizona municipal corporation

OK  
1/7/17

Grady E. Miller Date: 1/9/2017  
Grady E. Miller, Town Manager

Town Attorney Approval: 5804010

EXHIBIT A  
TO  
REQUEST FOR QUOTATION  
FOR

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[Vendor's Quotation]

# 2015 Fountain Hills Upholstery LLC

# Estimate

15249 E. Aspen Dr.  
Fountain Hills, AZ 85268

Phone #	Date	Estimate #
602-318-1938	12/20/2016	420

Name / Address
Town of Fountain Hills Raymond Rees 16705 E. Ave of the Fountains Fountain Hills AZ 85268

*Items can contain hidden damage or defects in original assembly or due to age or abuse. Fountain Hills Upholstery LLC cannot foresee hidden items and reserves the right to modify or discontinue work on the items(s). FHU will notify customer during course of work if any damage or defects are found, and discuss cost (if any) of additional needed repairs.*

*Customer is responsible for their own supplied fabric quality and products. Customers should roll out their fabric and inspect before job is started.*

Description	Qty	Total
--- Estimate to Re-Cover 18 Benches --- --- Located in Community Center --- --- This Estimate can change based on fabric selected --- --- Each bench needs approx 1.5 yards fabric--- --- Labor of \$90.00 per bench x qty 18 --- --- This estimate is for Non- Topstitch of fabric --- --- Fountain Hills Upholstery LLC Offers 2 years workmanship and fabric performance warranty from date of invoice ---  Service Labor NON taxable	46.28	1,620.00
--- Fearless Indigo (Barrow) at \$ 55.95 per yard --- --- 18 x 1.5 yards @ \$55.95 per yard --- Barrow Fearless Indigo TofH	27	1,510.65T

<b>Subtotal</b>		\$3,130.65
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<b>E-mail</b>	<b>Web Site</b>	<b>Sales Tax (8.9%)</b>	\$134.45
deanwagner1874@gmail.com	www.fountainhillsupholstery.com	<b>Total</b>	\$3,265.10