



Town of Fountain Hills
Community Services Department
16705 E. Avenue of the Fountains
Fountain Hills, AZ 85268

June 27, 2016

Alex Limber
Holiday Lighting Company
PO Box 61013
Phoenix, AZ 85082

RE: Contract Renewal Request

Dear Mr. Limber,

This letter shall authorize Holiday Lighting Company's 2016-17 renewal request for holiday lighting and displays along the Avenue of the Fountains, as well as on the Civic Center buildings and additional lighting at the entrance into Town on the corner of Shea and Palisades as outlined in your June 23, 2016 proposal. Per the terms of contract #C2013-110 dated August 16, 2012 the contract amount including the additional lighting the Town requested be included in the attached document shall not exceed \$33,765.40. Half of this fee is payable after the installation of the tree and building lights and the other half shall be payable after the removal of all lights and ground displays. No additional renewals remain on this contract.

Please provide a copy of an updated certificate of insurance and contract Kevin Snipes at 602 721-3908 to schedule the installation of the lights and ground displays. If you require any additional information please contact me at 480 816-5190.

Please sign below if you are in agreement.

Respectfully,


Mark C. Mayer
Community Services Director

Date: 6/27/16


Alex Limber
Holiday Lighting Company

Date: 6-28-16



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/28/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Tyrol Insurance Agency, Inc. 7206 E. Cave Creek Road P O Box 3080 Carefree, AZ 85377-2659 Stephen Tyrol	Phone: 480-488-2113	CONTACT NAME: Lesia Giordano	FAX (A/C, No): 480-478-0100
	Fax: 480-478-0100	PHONE (A/C, No, Ext): 480-488-2113	E-MAIL ADDRESS: lgiordano@tyrolinsurance.com
INSURED Holiday Lighting Company AZ, Inc. 4246 S. 37th St. Phoenix, AZ 85040	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A:	Pekin Insurance Company	24228
	INSURER B:	Travelers Casualty Ins. Co	25658
	INSURER C:		
	INSURER D:		
	INSURER E:		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY			CL0210829	04/15/2016	04/15/2017	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 15,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
	GENL AGGREGATE LIMIT APPLIES PER						
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC						
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY			P710606	04/15/2016	04/15/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
							\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			CU31502	04/15/2016	04/15/2017	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE \$ 2,000,000
	<input type="checkbox"/> OCCUR						\$
	<input type="checkbox"/> CLAIMS-MADE						\$
	DED <input checked="" type="checkbox"/> RETENTION \$ 10000						\$
B	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			9F638869	04/22/2016	09/12/2016	<input checked="" type="checkbox"/> WC STATUTORY LIMITS OTHER
	<input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N <input type="checkbox"/>	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate holder is named as an additional insured in regards to general liability when required by a written contract.

CERTIFICATE HOLDER CITYFOU City of Fountain Hills 106705 E Aves Of The Fountains Fountain Hills, AZ 85268	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



**PO Box 61013
Phoenix, AZ 85082**

Phone: 602-431-2253

Fax: 602-431-2178

Email: email@holidaylightingco.com

Website: www.holidaylightingco.com

Estimate

Date	Estimate #
6/23/2016	11690

Name / Address

Town of Fountain Hills
Town Clerk
16705 E Avenue of the Fountains
Fountain Hills, AZ 85268

Terms	Rep	Job Site
SEE BELOW	Alex	Town of Fountain Hills

Description	Total
FOUNTAIN HILLS 2016 HOLIDAY LIGHTING PROGRAM	
<p>AREA ONE: Trunk wrap 13 trees up to 32' high and hang a variety of small displays in canopies of trees throughout Park area. Trunk wrap 56 palm trees along North side of Avenue of the Fountains (2 trees at each island and 4 trees at intersection of Verde River). Trunk wrap 24 Palo Verde trees along North side of Avenues of the Fountains. Trunk wrap 14 trees along the South side of the Aves of the Fountain in front of the Town Hall building (12 palms, 2 Palo Verde). Trunk wrap 5 trees West side of Town Hall (3 Palo Verde, 2 Mesquite). Hardware and electrical accessory package, extension cords, 3-ways, adapters and yard staples. Labor and Material for installation/maintenance/removal.</p>	19,135.20
<p>AREA TWO: Set up Town-owned Holiday ground displays throughout the Avenue of Fountains Park in grass areas. Lease/Install/Remove Tree of Lights in Art nodes. Hardware and electrical accessory package, extension cords, 3-ways, adapters and yard staples. Annual Storage and Transportation. Labor and Material for installation/maintenance/removal. Install/Remove/Storage/Transportation City owned Poinsettia Tree Frame.</p>	750.00 1,500.00 1,430.00
<p>AREA THREE: (A) Outline rooflines of Maricopa County Library, Fountain Hills Branch, (B) Fountain Hills Community Center and (C) Town Hall with C-9 bulbs and wire. C-9 bulbs, clear, wire, male/female ends and clips. Hardware and electrical accessory package, extension cords, 3-ways, adapters and timers. Labor and Material for installation/maintenance/removal.</p>	5,180.00
Subtotal	27,995.20
<p>ADD WORK: Avenue of the Fountains park trees. Add lighting to newly planted trees (various color lighting throughout new trees). New trees ready for lighting include; 16 Pine trees trunk and branch wrap. 21 Sissuo trees canopy wrap and drape. 11 Olive trees trunk wrap. Total of 48 trees could be added to existing park tree lighting and displays. Lease / Mini light sets, various colors, average 3 light sets per tree priced at 48 trees. Lease / Hardware and electrical accessory package, extension cords, 3-ways, yard staples. Labor for installation/removal.</p>	1,152.00 720.00 2,640.00 4,512.00
Subtotal	-676.80
15% Discount.	3,835.20
Subtotal	
<p>Shea and Palisades fountain corner (N/E) add work. Trunk and branch wrap 7 trees and wrap 2 cactus on both sides of fountain. Limited power, outlet will need to be installed on existing J-box behind fountain. Proposing to use LED lights to limit power concerns. Lease / LED Mini Lights, 5mm, Warm White, average 10 sets per tree. Hardware and electrical accessory package, extension cords, 3-ways. Labor for installation/removal.</p>	1,080.00 135.00 720.00 1,935.00
Subtotal	
X	Date

Please remit to above address.

Subtotal

Sales Tax (8.3%)

Total

By signing above you agree to the following terms and conditions: (1) If indicated above a deposit will be required prior to service. (2) The customer agrees to pay the full amount of the estimate and/or invoice upon completion of installation. A late fee of 5% of balance due per month will be applied to overdue accounts. Property liens may be applied on accounts and not removed until accounts are paid in full. (3) HLC is authorized to enter the above property and use the equipment and methods necessary to perform the described service. HLC is not responsible for inadequate electricity or GFCI receptacles tripping due to rain or irrigation. (4) All leased material is property of HLC. Damage to material caused by theft, vandalism or third party maintenance is the sole responsibility of the customer. (5) Claims must be made no later than 3 days after completion of installation.



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Phoenix, AZ 85082**

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Estimate

Date	Estimate #
6/23/2016	11690

Name / Address

Town of Fountain Hills
Town Clerk
16705 E Avenue of the Fountains
Fountain Hills, AZ 85268

Terms	Rep	Job Site
SEE BELOW	Alex	Town of Fountain Hills

Description	Total
<p>NOTE: Phase 1; Installation to begin in September for Palm and Palo Verde Trees and Building Lights (Area 1, 3 and Add work). Phase 2; Installation to begin last week of November for display set up and plugging in (Area 2). Turn on December (exact date TBD). Phase 3; Removal to begin mid January.</p> <p>TERMS: 50% payment due on completion of Phase 1. Balance Invoice due on phase 3.</p>	
<p>X _____</p> <p style="text-align: right;">Date</p>	

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Subtotal	\$33,765.40
Sales Tax (8.3%)	\$0.00
Total	\$33,765.40