



Town of Fountain Hills
16705 East Avenue of the Fountains
Fountain Hills, Arizona 85268
Phone: 480-816-5100
Fax: 480-837-3145

**REQUEST FOR QUOTATION
FOR
REPAIRS AND SYSTEM TESTING FOR THE FOUNTAIN AT FOUNTAIN PARK

2017-013**

All quotes due by Thursday, June 20, 2016, 3:00 P.M., Local Time, Phoenix, Arizona.

The Town of Fountain Hills (the "Town") is seeking a licensed and qualified Contractor to provide all material and labor required as described below on an as-needed basis for a period of one year, with four renewable one-year options.

Section I – Project Information

Contractor will remove and replace the check valve and gate valve on the pump for the fountain in Fountain Park, as well as perform as needed repairs and system testing upon request and approval of quotes for same (the "Services").

The Contract created by this request and the resulting quotation will automatically renew for up to four successive one-year terms, unless the Contractor notifies the Town in writing of its desire to terminate the Contract. If extended, the then-current prices shall be applicable during the subsequent renewal year unless the Contractor notifies the Town in writing of any rate increase and the Town approves the increase with an authorized signature, prior to the end of the then-current term.

Section II – Instructions and Conditions

1. This is an indefinite quantity and indefinite delivery Contract for Services, which shall only be provided when the Town chooses to move forward with a pending project and proper authorization and documentation have been approved. The Town does not guarantee any minimum or maximum amount of Services will be requested under this Contract. However, this Contract will not exceed \$29,999.00.
2. Contractors must state the manufacturer of each product quoted on in conformity with the specifications.
3. All quotations must contain the quoting firm's name and be signed by an authorized agent, officer or employee.
4. Award will be made to the Contractor whose quotation is the most advantageous to the Town.
5. Please attach your Quotation behind the Exhibit A cover sheet and submit this document to the address above.

If you need additional information or have questions please contact Kevin Snipes by email ksnipes@fh.az.gov.

Section III – Pricing

The Quotation shall be attached hereto as Exhibit A and shall contain pricing. **Note:** Prices offered shall include applicable state and local taxes.

Section IV – Execution and Submission

By executing this document and submitting a quotation to the Town of Fountain Hills, the authorized agent agrees (i) he/she has read the Town’s Standard Terms and Conditions, dated April 14, 2016, as set forth on the Town of Fountain Hills website (<http://www.fh.az.gov/164/PO-Terms-Conditions>), which are incorporated into and become a part of the company’s quotation offer as if set forth fully herein and (ii) the company shall be bound by the Standard Terms and Conditions, dated April 14, 2016. By signing below the company is offering to provide the Services set forth in Exhibit A and upon written acceptance of the company’s offer by the Town, it will have entered into a binding agreement. The offer shall be considered held open for 60 days from the quotes due date set forth above.

Signature: Steven C. Belt Date: 6-13-2016
Printed Name: Steven C. Belt Title: Div. Manager
Company Name: Precision Electric Co, Inc.
Address: 1822 East Jackson Street
City: Phoenix State: Az Zip: 85034
Email Address: steve@precisionelectric.com Telephone No. (480) 232-8374

Quotations for \$30,000 or greater will not be authorized and will require a formal procurement process.

ACCEPTANCE OF OFFER AND CONTRACT AWARD (For Town of Fountain Hills Use Only)

The Contractor Offer is hereby accepted. The Contractor shall not commence any billable work or provide any materials or service under this Contract prior to the date this Contract is executed.

Town of Fountain Hills, an Arizona municipal corporation

Grady E. Miller Date: 6/14/2016
Grady E. Miller, Town Manager

Town Attorney Approval: 3100260

EXHIBIT A
TO
REQUEST FOR QUOTATION
FOR
REPAIRS AND SYSTEM TESTING FOR THE FOUNTAIN AT FOUNTAIN PARK

[Contractor's Quotation]

Quotation

Order	4-Q00014
Date	05/18/2016
Terms	NET 30
Page	1 Of 1

Reprint

PRECISION ELECTRIC CO INC
 FIELD SERVICE
 1822 E JACKSON ST
 PHOENIX, AZ 85034-2489
 Phone 602-252-2821 Fax 602-257-1497

Sold To: TOWN OF FOUNTAIN HILLS TOWN HALL 16705 E. AVE OF FOUNTAINS FOUNTAIN HILLS, AZ 85268	Ship To: TOWN OF FOUNTAIN HILLS 16705 E. AVE OF FOUNTAINS FOUNTAIN HILLS, AZ 85268
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Cust #	Salesman	P.O.	Expires	Ship Via	FOB	RTE	Seq
T5	STEVE BELT		06/17/16	PREC ELEC TRUCK	ORIGIN		

Line	Quantity	U/M	W/H	Description	Unit Price	U/M	Extension
1	1	EA	1	CHECK VAL 10 INCH 300 PSI CHECK VALVE (SWING CHECK)	6592.05	EA	6,592.05
2	1	EA	1	GATE VALVE 10 INCH 300 PSI GATE VALVE WITH RAISED FACE	2542.05	EA	2,542.05
3	1	EA	1	OLABOR OUTSIDE LABOR SERVICES	5080.00	EA	5,080.00
4	LABOR PRICE INCLUDES THE CRANE SERVICE!						
5	1	EA	1	CUSTOM MFG. CUSTOM MAKE 300 PSI SPOIL	500.00	EA	500.00
6	REMOVE OLD CLA-VAL AND SPOOL, INSTALL NEW 300 PSI CHECK VALVE AND A NEW 300 PSI GATE VALVE TO ISOLATE SYSTEM, CUSTOM MAKE NEW 300 PSI SPOOL, MAKE AND INSTALL NEW STAND FOR ELECTRONIC SWITCH, TEST RUN AND ADJUST. NOTE: THE PRICE DOESN'T INCLUDE FREIGHT!!						

SUBTOTAL	14,714.10
SALES TAX	828.53
TOTAL	15,542.63

QUOTE

Jennifer Lyons

From: Steve [steve@precisionelectric.com]
Sent: Friday, May 20, 2016 6:02 PM
To: Jennifer Lyons
Subject: RE: Valve Quote

Jennifer,

Last time freight was \$321.00.. I would do it for \$400.00 it would not be over that.. Steve

Precision Electric Co, Inc.
1822 E. Jackson Street
Phoenix, Arizona 85034
(480) 232-8374 Cell

From: Jennifer Lyons [mailto:jlyons@fh.az.gov]
Sent: Wednesday, May 18, 2016 5:56 PM
To: 'steve@precisionelectric.com' <steve@precisionelectric.com>
Subject: RE: Valve Quote

Do you have a ballpark on what the freight might be?



Jennifer Lyons

Community Services Department
Executive Assistant
Town of Fountain Hills
16705 E. Avenue of the Fountains
Fountain Hills, AZ 85268

Hours: Monday-Thursday 7am-6pm
Direct: 480-816-5148
Fax: 480-837-3145
www.fh.az.gov

From: steve@precisionelectric.com [mailto:steve@precisionelectric.com]
Sent: Wednesday, May 18, 2016 3:52 PM
To: Jennifer Lyons
Subject: Valve Quote

Jennifer, I just received the Quote back from our vendor and both valves have had a Increase of \$1354.10 between the two! If you have any Questions or Concerns Please Do Not Hesitate to call me, Thanks Again, Steve Belt (480) 232-8374

Disclaimer: All messages created in this system are the property of the Town of Fountain Hills, Arizona and should be considered a public record subject to disclosure under the Arizona Public Records Law (ARS 39-121). Town employees, town public officials, and those who generate email to them, should have no expectation of privacy related to the use of this technology.

Competition Impractical Determination Form

Sections 1 through 3 Must be completed. (Use attachments as necessary.)

1. Action Requested Amend Existing Contract no. 2017-013 New Contract Month-to-Month Contract

Requesting department: Community Services

Employee name: Jennifer Lyons

Title: Executive Assistant

Phone: 480 816-5148

Email: jlyons@fh.az.gov

Subject materials or services: Repairs for the Fountain at Fountain Park.

Estimated annual cost: NTE \$29,999 during the length of the agreement.

2. Provide full description of existing materials or services:

Remove and replace the check valve and gate valve on the Fountain at Fountain Park as well as provide quotes for additional service repairs upon request.

3. Provide justification:

Precision Electric has provided exceptional service on the Fountain dating at least back as far as 2012. The company is familiar with the equipment and has prompt access to the parts and repairs are done in a timely manner. They have replaced the valves on the other 2 pumps and we would like to have matching parts and consistency with service. This company also does testing and maintenance on the system.

Note: In accordance with Procurement Rules, the Arizona and the Town Uniform Terms and Conditions must be made a part of all contracts. In addition, contracts shall be assigned a Town of Fountain Hills contract number and recorded by Town Clerk's Office. If the existing contract does not contain the required Terms and Conditions, they will be made a part of the final contract. Approval of this form does not authorize Town employees to sign any agreement provided by contractor nor does it authorize individuals to exceed dollar thresholds or delegated authority.

Requesting Department

Employee Signature: _____

Date: 6/2/16

Department Head Review and Approval Signature (Required)

X

Made C. Manager

Date: 6/2/16

Procurement Authority (\$5,000--\$29,999)

Request Authorized Pursuant to Policy 11.2

Request Denied

Request Returned for Add'l Info. Date: _____

See Comments (Attached)

Procurement Agent Review and Approval Signature (Required)

X

Craig Rudolph

Date: 6/2/16

Town Manager Review and Approval Signature (Required)

X

Doug Hill

Date: 6/7/2016

Town Manager (> \$30,000)

X

Date: _____

Department Notice: This is your official written determination in response to your procurement authorization request. The original request will be maintained at the Town Clerk's Office. For expenditures requiring Council approval, this form must be attached to the Council Agenda.