



# TOWN OF FOUNTAIN HILLS EASEMENT ABANDONMENT APPLICATION

Please provide the following:

- Application Fee (\$350.00)
- A completed Easement Abandonment Application.
- If a public Utility Easement is being requested for Abandonment: A Letter from each of the six (6) utility companies indicating no objection to the abandonment. Be sure the utility companies understand that you are requesting an EASEMENT ABANDONMENT.
- A sample copy of your letter or e-mail sent to the utility companies requesting the easement abandonment including a map highlighting the easement proposed for abandonment. (Utility Company contacts shown on the second page of this document.)
- Names and addresses of all adjacent property owners and of properties possibly affected by the proposed abandonment.
- Building Permit or Encroachment Permit number if applicable. **Permit #** \_\_\_\_\_
- A sealed Easement Abandonment Map (see attached example) suitable for recordation.
- A sealed Grant of Easement map ("Easement Acquisition") if a GOE if required in the Town's review comments.

CASE#: EA ____ - ____ M# ____
RESOLUTION #: ____ - ____
BOOK: ____ PAGE: ____
RELATED EAA: ____ - ____
To be filled in by Engineering Div.

When the above items have been submitted, the Town Engineer will review the abandonment of the easement relative to drainage and any other Town interest, and will return review comments for correction, if needed. Once documents are finalized, the easement abandonment will be placed on the next available Town Council Agenda, (approximately 6-8 weeks from submittal.) If necessary, a building permit can be issued upon approval of the abandonment by the Town Council. Recordation of legal documents will be executed by the Town.

ADDRESS: \_\_\_\_\_

LEGAL DESCRIPTION: Plat \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

APPLICANT (Primary Contact for the Project):

Name: \_\_\_\_\_ email: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

PROPERTY OWNER'S INFORMATION (If different from above):

Name: \_\_\_\_\_ email: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

*The applicant has prepared this application and certifies that the facts stated hereing and exhibits attached hereto are true and correct.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

# Utility Contacts for Easement Abandonments

## **EPCOR WATER**

[kdotray@epcor.com](mailto:kdotray@epcor.com)

Kimberly Dotray  
Real Property Manager  
EPCOR WATER USA  
Office: 623-780-3777

## **COX COMMUNICATIONS**

[phx.tmc@cox.com](mailto:phx.tmc@cox.com)

Traffic Management Center (TMC)  
Cox Communications  
1550 W. Deer Valley Rd., Mail Stop DV2-05  
Phoenix, AZ 85027  
Tel: 623-328-3554 / Fax: 623-322-7500

## **FOUNTAIN HILLS SANITARY DISTRICT**

Christopher D. Kiriluk, P.E., Assistant District Engineer

[chriskiriluk@az.fhsd.gov](mailto:chriskiriluk@az.fhsd.gov)

Fountain Hills Sanitary District  
16941 E. Pepperwood Circle  
Fountain Hills, AZ 85268-2901  
Tel: 480-837-9444 / Fax: 480-837-0819

## **CENTURYLINK**

[phnxrow@centurylink.com](mailto:phnxrow@centurylink.com)

CenturyLink Engineering Dept.  
135 W. Orion Street, Room 100  
Tempe, AZ 85283  
Tel: 602-630-0492

## **SOUTHWEST GAS**

[CAZ-ROWRequest@swgas.com](mailto:CAZ-ROWRequest@swgas.com)

Southwest Gas Corp.  
Mail Station 420-588  
Phoenix, AZ 85072-2075  
Tel: 602-484-5276 / Fax: 602-484-5353

## **SRP**

Sherry Wagner, Sr. Right of way Technician

[Sherry.Wagner@srpnet.com](mailto:Sherry.Wagner@srpnet.com)

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