



CONTRACT/GRANT INFORMATION SHEET

Date: 7/15/2015	
Staff's Name: Raymond Rees	Department: Development Services
Vendor's Name: Grainger	
Address: 4465 E. Broadway Rd., Phoenix, AZ 85040-8892	
Phone: (480)966-9797 / FAX: (480)968-4801	
Received W9 (if applicable):	<input type="checkbox"/> Y <input type="checkbox"/> N
Business License # (if applicable):	Exp. Date: Click here to enter a date.

ACCOUNTING SUMMARY	Org	Object	Project/#	\$
Accounting Code:	Various	6504		
Accounting Code:				

CONTRACT SUMMARY

Contract Number Assigned:	C2016-136		
Contract Total:	\$17,000		
Brief Description of Service:	General maintenance items (Operating Supplies)		
Contract Beginning Date:	7/1/2015		
Contract Expiration Date:	6/30/2016		
Budgeted Expenditure:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	
Budget Page #:			
Approved by Council:	<input type="checkbox"/> Yes; Date: Click here to enter a date.	<input type="checkbox"/> No	
Insurance Certificate provided:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Estimate Start Date:	Click here to enter a date.		
Estimate Completion Date:	Click here to enter a date.		

GRANT SUMMARY

Paid for by Grant:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Name of Grantee:			
Grant Number Assigned:			
Date Council Approved:			



**RETURN COMPLETED
QUOTATION TO:**

Town Of Fountain Hills
16705 E. Avenue of the Fountains
Fountain Hills Arizona 85268

Attn: Raymond Rees

Phone: 480-816-5180
Fax: 480-837-3145
www.fh.az.gov

Company: Grainger

Address: P.O. Box 419267

City: Kansas City State MO Zip: 64141-6267

REQUEST FOR QUOTATION

DUE DATE	July 14, 2015
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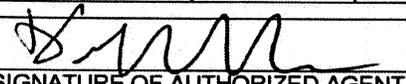
IMPORTANT QUOTING INSTRUCTIONS

1. Submit your quotation on this form. Fill out completely including delivery.
2. Include descriptive literature as necessary for evaluation.
3. Sales tax shall be included in the unit price for each item.
4. Pricing to remain firm for a period of 60 days from receipt in the Procurement Office.
5. If further information is required before quoting, please call contact above.

ITEM	DESCRIPTION	QUANTITY & UNIT	UNIT PRICE	EXTENDED PRICE
	<p>This request is to provide the Town of Fountain Hills with general maintenance supplies through the <u>NTPA #141003</u> in an amount not to exceed \$17,000</p> <p>Delivery within _____ days</p>			

THIS IS NOT A PURCHASE ORDER

By executing this document and/or submitting a quotation and/or delivering goods to the Town of Fountain Hills, the authorized agent agrees (i) he/she has read the Town's Standard Terms and Conditions, dated December 3, 2014, as set forth on the Town of Fountain Hills website (www.fh.az.gov/po-terms), which are incorporated into and become a part of the company's quotation offer as if set forth fully herein and (ii) the company shall be bound by the Standard Terms and Conditions, dated December 3, 2014.

	
SIGNATURE OF AUTHORIZED AGENT	
Deanna Zeff	Account Manager
TYPED OR PRINTED NAME	TITLE
480-292-0717	7/15/15
TELEPHONE NO	DATE

INSTRUCTIONS AND CONDITIONS

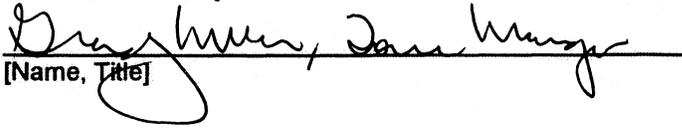
1. Bid price shall be made F.O.B. Fountain Hills to the designated delivery points within the Town.
2. Vendors must state the manufacturer of each product quoted on in conformity with the specifications.
3. All quotations must be signed with the firm name and by an authorized agent, officer or employee.
4. Award will be made on an individual or overall lowest price basis, whichever is most advantageous to the Town of Fountain Hills.

Quotations resulting in \$30,000 or greater will not be authorized and will require a formal procurement process.

ACCEPTANCE OF OFFER AND CONTRACT AWARD (For Town of Fountain Hills Only)

The Vendor Quotation Offer is hereby accepted. The Vendor shall not commence any billable work or provide any materials under this Contract prior to the date a purchase order is issued by the Town of Fountain Hills.

Town of Fountain Hills, an Arizona municipal corporation.

 Date: 7/15/2015
[Name, Title]