

**RESOLUTION NO. 2009-09**

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF FOUNTAIN HILLS, ARIZONA, ADOPTING THE TOWN OF FOUNTAIN HILLS AMENDED AND RESTATED STRATEGIC PLANNING ADVISORY COMMISSION BYLAWS.

**BE IT RESOLVED** BY THE MAYOR AND COUNCIL OF THE TOWN OF FOUNTAIN HILLS as follows:

SECTION 1. That the Town of Fountain Hills Strategic Planning Advisory Commission Bylaws, Amended and Restated March 5, 2009, are hereby adopted in the form attached hereto in Exhibit A, and incorporated herein by reference.

SECTION 2. That the Mayor, the Town Manager, the Town Clerk and the Town Attorney are hereby authorized and directed to take all steps necessary to carry out the purpose and intent of this Resolution.

**PASSED AND ADOPTED** by the Mayor and Council of the Town of Fountain Hills, Arizona, March 5, 2009.

**FOR THE TOWN OF FOUNTAIN HILLS:**

**ATTESTED TO:**

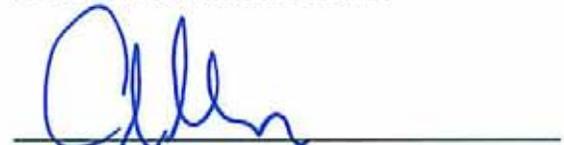
  
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Jay T. Schlum, Mayor

  
\_\_\_\_\_  
Bevelyn J. Bender, Town Clerk

**REVIEWED BY:**

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Richard L. Davis, Town Manager

  
\_\_\_\_\_  
Andrew J. McGuire, Town Attorney

**EXHIBIT A  
TO  
RESOLUTION NO. 2009-09**

**[Amended and Restated Strategic Planning Advisory Commission Bylaws]**

**See following pages.**

**BYLAWS  
STRATEGIC PLANNING ADVISORY COMMISSION  
TOWN OF FOUNTAIN HILLS, ARIZONA**

**AMENDED AND RESTATED MARCH 5, 2009**

**I. Officers**

The Strategic Planning Advisory Commission (the “Commission”) shall elect a chairperson and vice chairperson from among its own members, who shall serve for one (1) year and until their successors are elected and qualified. The chairperson shall preside at all meetings and exercise all the usual rights, duties and prerogatives of the head of any similar organization. The vice chairperson shall perform the duties of the chairperson in the latter’s absence or disability. The Commission may appoint other offices (e.g., secretary, etc.) as may be required.

**II. Powers and Duties**

The Commission shall have the powers and duties to:

- A. Champion the Town’s Strategic Plan to keep it visible for the Council, staff, citizens and media.
- B. Act in an advisory capacity to the Town Council and Town Manager in matters pertaining to the Town’s Strategic Plan.
- C. Provide a copy of the Strategic Plan to all Fountain Hills Town candidates for public office and educate newly elected and appointed officials about the Strategic Plan.
- D. Monitor the Strategic Plan’s implementation and ensure its long-term legitimacy.
- E. Update the Strategic Plan at least once every five years dependant on appropriations by the Town Council.
- F. Make recommendations with respect to the implementation of the Strategic Plan to the Town Manager.
- G. Develop partnerships to help implement adopted strategic initiatives.
- H. Meet annually with the Town Council to assess progress of the Strategic Plan.
- I. Host public dialogue about new strategic initiatives to consider for the next strategic plan.
- J. Write brief periodic Strategic Plan progress reports.

K. Perform such other duties not inconsistent with these bylaws as may be requested by the Town Council.

### **III. Membership**

A. All matters concerning membership on the Commission including, but limited to, appointments, terms, vacancies and removal, shall be in accordance with Section 9 of the Town Council Rules of Procedure, as amended.

B. The Commission shall be comprised of seven voting members, two standing ex officio members (the Town Manager or representative and a Youth Commissioner) and other such ex officio members as may be appointed as set forth below. The Youth Commissioner role shall be filled by a representative of the Mayor's Youth Council, or other youth representative at the discretion of the Mayor. All members shall serve at the pleasure of the Mayor and Town Council.

C. The Mayor, with the consent of the Town Council, may from time to time appoint one member of the Town Council as an ex-officio member to the Commission. Ex-officio members shall not be entitled to vote on any matter brought before the Commission.

### **IV. Meetings**

A. The Commission shall meet as often as needed to keep the Strategic Plan in a position of prominence in the Town. Special meetings may be called by the chairperson or in his or her absence, the vice chairperson. In addition, any three (3) members of the Commission may make written request to the chairperson for a special meeting.

B. All meetings of the Commission shall be open to the public and are subject to the Arizona Open Meeting Law.

### **V. Conduct of Business**

A. Four (4) members shall constitute a quorum. The affirmative vote of four (4) members shall be required for passage of any matter before the Commission. A member may abstain from voting only upon a declaration of a conflict of interest, in which case such member shall take no part in the deliberations on the matter in question.

B. The Rules of Procedure for meetings of the Commission shall follow those set forth in Section 1.1 of the Town Council Rules of Procedure, as amended.

### **VI. Compensation**

The members of the Commission shall serve without compensation for their services, but members may receive reimbursement for necessary travel and other expenses incurred on official duty with appropriate prior authorization.