



**TOWN OF FOUNTAIN HILLS  
MINUTES OF THE REGULAR MEETING OF THE  
COMMUNITY SERVICES ADVISORY COMMISSION  
JANUARY 28, 2019**

**AGENDA ITEM #1: CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

A public meeting of the Community Services Advisory Commission was convened and called to order by Chair Doty at 5:00p.m., Monday, January 28, 2019 in the Council Chambers at Town Hall, located at 16705 East Avenue of the Fountains, Fountain Hills, Arizona.

**AGENDA ITEM #2: ROLL CALL**

Present at roll call were Chair Don Doty, Vice-Chair Ron Ruppert, Commissioners Sharron Grzybowski, Amy Arnold, Natalie Varela and Youth Commissioner Hayden Arnold. Absent at roll call were Commissioners Jerry Gorrell, Jim Judge and Patt Canning Staff members present were Director Rachael Goodwin and Executive Assistant Angela Padgett-Espiritu

**AGENDA ITEM #3: CALL TO THE PUBLIC**

No one from the public wished to speak.

**AGENDA ITEM #4: CONSIDERATION OF APPROVING THE OCTOBER 22, 2018 AND NOVEMBER 26, 2018 MEETING MINUTES**

Commissioner Arnold made a motion to accept the October 22, 2018 and November 26, 2018 meeting minutes and Chair Doty seconded and the motion passed by unanimous vote

**AGENDA ITEM #5: UPDATE ON COMMISSIONERS TERMS ENDING 2018**

Chair Doty reported that there are five Commissioner seats available due to the terms ending for five Commissioners and of the five, Commissioners Canning and Judge do not wish to be considered for reappointment.

Commissioners Varela confirmed the interview date of Wednesday, January 30<sup>th</sup>, 2019 for applicants for the five vacant Commissioner seats.

**AGENDA ITEM #6: UPDATE ON GOLDEN EAGLE PARK REHAB**

Director Goodwin reported that as of last Friday, the sod has been completely installed. Three fields that have been sodded, which are fields two, three and four. Field one did not received damage and was not sodded. The Town had timeline setbacks due to the weather. If all goes well, we are hoping to reopen by third weekend in February for public use. We will have ongoing improvements continuing on into March and early April such as removing trees, installing shade canopies but those will not impede on the use of the ball fields.

Chair Doty asked, did you have to cancel a lot of activities?

Director Goodwin responded, yes but we have been able to move a few things to field one but field one is not a flexible field. So we have canceled a number of tournaments including our on Senior tournament and the beginning of Little League had to be amended.

Commissioner Grzybowski commented that those are incoming producing events.

Director Goodwin confirmed that they are income producing events.

Commissioner Arnold asked about how much financial loss by not being able to hold these events?

Director Goodwin responded that roughly \$2,000 to \$3,500 potentially in loss revenue without be able to host these type of events.

Vice Chair Ruppert reported that everything looks fantastic and one point of concern is a sinkhole that water is not draining out of it and the liability concern for a kid getting in the bottom of this drain.

Director Goodwin agreed that this is a concern and will bring up to the Director of Public Works, Justin Weldy. Director Goodwin thanked Vice Chair Ruppert is input and comments. An update on this topic will be given at the February 5, 2019 council meeting.

#### **AGENDA ITEM #7: UPDATE ON THE IMPROVEMENTS AT FOUR PEAKS PARK**

Director Goodwin reported that the site for the new two to five-year-old children playground has been demolished and anticipating to install the playground equipment by end of March 2019. We want to make sure that all of the safety equipment is in place prior to opening the playground for public use. We are working with outside planner to design the ADA parking space that will be near the new two to five-year-old children playground.

Commissioner Varela posed a question to Director Goodwin about having surveillance camera installed.

Director Goodwin responded that at this time this is not the plan to put cameras at Four Peaks but may be in the future if budget permits. Director Goodwin assured that Commission that the new playground is installed in area of the park that is more visible and will have more lighting.

Director Goodwin reported that the neighbors near Four Peaks Park are receptive to the changes and were the driving forces for changes and this playground.

#### **AGENDA ITEM #8: UPDATE FROM THE WORK GROUP TO DEVELOP GUIDELINES FOR SENIOR CONCERN/WELLNESS ISSUES**

Chair Doty requested to combine this agenda with agenda item 13.

#### **AGENDA ITEM #9: UPDATE FROM WORK GROUP TO RESEARCH GRANT OPPORTUNITIES**

Chair Doty requested to combine this agenda with agenda item 13.

**AGENDA ITEM #10: DISCUSSION OF ARIZONA SPORTS AND TOURISM AUTHORITY GRANTS**

Chair Doty requested to combine this agenda with agenda item 13.

**AGENDA ITEM #11: UPDATE ON VOLUNTEER OPPORTUNITIES WITH TOWN EVENTS**

Commissioner Grzybowski reported on volunteer opportunities for Community Center Takeover and The Great Fair. On March 2<sup>nd</sup> from 10:00 a.m. to noon, volunteers are needed for Pitch-Hit & Run.

**AGENDA ITEM #12: UPDATE ON SPECIAL EVENTS**

Chair Doty requested to combine this agenda with agenda item 13.

**AGENDA ITEM #13: DISCUSSION OF NEW CSAC WORK GROUPS**

Chair Doty reported on Visions and Goals of Community Service Advisory Commission and Work Groups (see attached document) and with the assigning of Workgroups in relation to each vision.

- Vision One - Provide recreation that inspires personal growth, healthy lifestyles and sense of community.
  - Revive the medical equipment loaner program
  - Senior trips to enhance quality of life

Chair Doty suggested to form at least one group and to assign Commissioner Varela to Workgroup A to be a Community Service Advisory Commissioner representative for the group to assist with Community Services Advisory Commission, Community Center and Senior Services Incorporated to work with Senior Services Supervisor Jennifer Lyons. Additional Commissioners that will be participating in Workgroup A and future Workgroups will be discussed and decided at the next Commission meeting.

Director Goodwin addressed and commented on:

- Vision One- Increase the number of multi-day conventions held on an annual basis
  - Work with Tourism and economic development to conduct outreach to local and national organization.

Tourism encompasses our dining, hoteliers and special events. We would like have more convention groups come to our Community Center. The Community Center has the amenities to hold group conventions and is working with groups in advance for future conventions for multi-day conventions. As the town acquires more groups and special events, we will reach out to local hotels and resorts with lodging needs. This will drive more traffic into the Community Center and the Town.

Chair Doty and Director Goodwin reported on:

- Vision Three – Optimize safe utilization of facilities, amenities and open space
  - Work with CSAC/SSI to evaluate Community Center lobby utilization.

Director Goodwin clarified on the vision of these workgroups is the commission is to be the “voice” of the Town and the greater vision.

Chair Doty clarified to the commission that the mission of Senior Services Incorporated is for the Seniors in Fountain Hills.

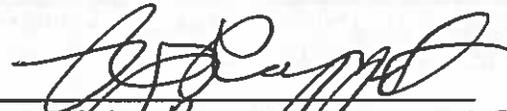
**AGENDA ITEM #14: CONSIDERATION OF ADJOURNMENT**

Commissioner Varela made a motion to adjourn at 5:44 p.m., Youth Commissioner Hayden seconded and the motion passed by unanimous vote.

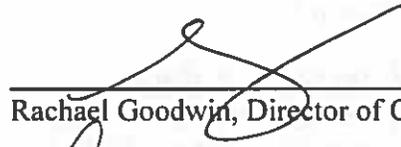
**Community Services Advisory Commission**

By:

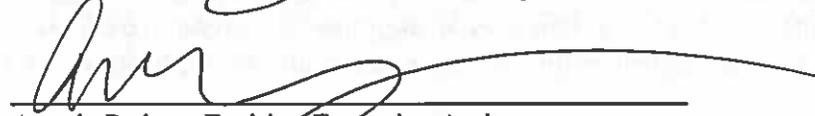
~~Don Doty, Chair~~

  
RONALD RUPPERT

Reviewed by:

  
Rachael Goodwin, Director of Community Services

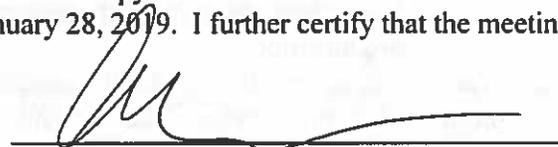
Prepared by:

  
Angela Padgett-Espiritu, Executive Assistant

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Community Services Advisory Commission Regular Meeting held on January 28, 2019. I further certify that the meeting as duly called and that a quorum was present.

By:

  
Angela Padgett-Espiritu, Executive Assistant

Dated this February 26<sup>th</sup>, 2019

CSAC VISIONS & WORK GROUPS

**VISION 1 Provide recreation that inspires personal growth, healthy lifestyles and a sense of community**

- Revive the medical equipment loaner program
- Senior trips to enhance quality of life

**VISION 1 Increase the number of multi-day conventions held on an annual basis**

- Work with Tourism and economic development to conduct outreach to local and national organizations

**VISION 3 Optimize safe utilization of facilities, amenities and open space**

- Work with CSAC/SSI to evaluate Community Center lobby utilization

**VISION 4 Actively seek progressive, future-oriented options for funding, operations, and programs**

- Consider alternate revenue sources - grants, sponsorships

Vision	Task	Senior Trips	wk group	Description	CSAC responsibility
1	Recreation	Senior Trips	A	Bus trips to venues	??
1	Recreation	Tourism	C	Identify multi-day annual niche organizations	??
3	Facilities	CC lobby utilization	A	CC Lobby	??
4	Future funding & programs	Grants	B	Find \$\$ sources	Don & Amy

Who	Trips/CC lobby	Grants	Tourism	Ref manual	Volunteers	Bylaw	Status
Don	WG A	WG B	WG C				Strat
Ron							Don
Natalie				Natalie			Ron
Jerry						Jerry	
Amy							
Sharron					Sharron		
Hayden							
New							

2018 existing work groups	Senior info	Reference Material	Ref Manual	CSAC	Publish manual	Natalie, Pat & Jim	Status
In work	Volunteers	solicit	Volunteer	CSAC	Recruit volunteers for town activities	Sharron	Near Completion
In work	CSAC by laws	Rewrite	By Laws	CSAC	Include new town mission	Jerry	On going
In work	Strategy	Develop plan to compliment town	Strat	CSAC	Develop tasks in concert with town's strategy	Don & Ron	Near completion

